

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, January 18, 2005**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:02 a.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Amaro (Chairman)  
Absent: Supervisor Bungarz  
Also Present: Sandra Pergson, Deputy Clerk

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

1. **Minutes**

Matter: Approve the Minutes of January 4, 2005.  
Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Approve the aforesaid Minutes  
Vote: Unanimous by members present.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. Discussion was held regarding the upcoming City/County Joint Meeting scheduled for January 27, 2005, and upon that discussion it was general consensus that the meeting be held as planned, and to list on the meeting agenda the impact of the State Budget on Counties.
- c. Administrative Representative Kim Gaghagen spoke regarding the state budget, advised that no relief is expected for this budget year, that \$500,000 will be lost from the Sheriff's budget and \$160,00 administrative fees, for total of \$660,000 loss for Sheriff's department. Mr. Gaghagen advised that Director of Finance Don Santoro's mid year budget will not recommend any cuts. Mr. Gaghagen also spoke regarding the Economic Summit, and finding jobs within the County.
- d. Personnel Director John Greco reported on the Sheriff background check, advised that documents are needed from Mr. Tunson for the background investigator, and that as soon as documents are received the background check should be complete.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".  
Proceedings: Supervisor Hansen requested that item (f) and (g) be pulled from the Consent Calendar  
Motion/Second: Supervisor Freeman/Supervisor McGowan  
Order: Approve Consent Calendar  
Vote: Unanimous by members present.

4. **Law Library**

Matter: Recommendation of Director of Finance Don Santoro, approve advance from General Fund for Law Library, amount not to exceed \$6,000.00. (Repaid by future fees)  
Proceedings: Assistant Director of Finance Debbie Newman advised that the money will be reimbursed  
Motion/Second: Supervisor McGowan/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

5. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen, approve and authorize the Chairman of the Board of Supervisors and Human Resource Agency Director to execute letter to the California Department of Social Services requesting a continuing waiver of the current work requirement for Able-Bodied Adults Without Dependents, valid from April 1, 2005 through March 31, 2006.  
Proceedings: Mr. Gaghagen reviewed the aforesaid matter  
Motion/Second: Supervisor McGowan/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, January 18, 2005**

6. **Agricultural Commissioner/Prop 13 PRISM Grant**

Also Present: Rey Lopez, Environmental Biologist IV  
Patrick Way, Consultant

Matter: Recommendation of Agricultural Commissioner William Duckworth to authorize the Commissioner to execute *Agreement Between the County of Glenn and Patrick Way, d.b.a. Patrick Way Consulting*, to develop and implement software source code to enhance GIS Pesticide Permit Program, term July 1, 2004 to June 30, 2007, not to exceed \$256,000.00. (Sole source finding set forth therein) (No general fund impact)

Motion/Second: Supervisor Hansen/Supervisor McGowan  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

7. **Annual Consideration of Compensation as Required**

Matter: As required by Glenn County Code Sections 3.06.020 and 3.06.030, consider adjusting the salaries and benefits of Elected Officials and Appointed Department Heads.

Proceedings: Discussion was held on the aforesaid matter to look at different ways to compensate Department Heads

Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Form an ad hoc committee, appoint Supervisor Amaro and Supervisor Freeman, and direct the Personnel Director to Chair ad hoc meetings and facilitate members

Vote: Unanimous by members present.

8. **County Department Heads - Benefits**

Also Present: Linda Shelton, Chief Probation Officer  
Dan Obermeyer, Planning & Public Works Agency Director  
Mike Cassetta, Health Services Agency Director  
Ray Cavier, Animal Control Officer

Matter: Recommendation of Department Heads to:

- a. Allow all State of California or California City or County service to be considered employment with Glenn County for purposes of Benefit Computation (vacation accruals, longevity, etc.) for Department Heads;
- b. Increase Department Heads annual leave hours from 80 to 100 and allow them to sell back 60 hours (60 hours pay for elected department heads); and
- c. Pay a lump sum of \$500 per Department Head once annually in January for de minimus administration expenses.

Proceedings:

- a. On motion of Supervisor Hansen, seconded by Supervisor Freeman, it was unanimously ordered by members present to approve (a) as set forth above;
- b. Motion by Supervisor Freeman to approve (b) above died for a lack of second; Motion by Supervisor Hansen to deny was withdrawn; thereby no action was taken on this matter; and
- c. Motion of Supervisor Freeman, seconded by Supervisor McGowan, to approve (c) above was a tie vote as follows:  
Ayes: Supervisors Freeman and McGowan  
Noes: Supervisors Hansen and Amaro
- d. The Chairman ordered item (c) to be continued to next Regular Meeting of the Board of Supervisors.

**10:26 a.m. – The Chairman Called the Meeting in Recess**

**10:37 a.m. – The Chairman Called the Meeting to Order**

**Deputy Clerk Debbie Lambert Entered the Meeting and**

**Deputy Clerk Sandra Pergson Left the Meeting**

9. **Mendocino National Forest**

Also Present: Jim Fenwood, Forest Supervisor  
Jim Giachino, Grindstone District Ranger

Matter: Presentation regarding current and upcoming Mendocino National Forest issues and events.

Proceedings: Mr. Fenwood reviewed Commander Tract Updates, Salvage Timber Activities, Off Highway Vehicles Trail Inventory and Route Designations, Centennial Celebration, Forest Mapping, Timber Sales & Fuels Treatment Projects, Administrative Changes/Restructuring and individual projects.

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, January 18, 2005**

10. **Public Hearing – Community Development Block Grant**

- Also Present: Karen Hansen, Housing Rehabilitation Manager  
Kim Gaghagen, Human Resource Agency Director
- Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing to review and accept the Final Report regarding the County's accomplishments under the Community Development Block Grant #01-STBG-1679 – Utilization and Feasibility Study of Glenn Medical Center. (No general fund impact)
- Proceedings:
- a. Mrs. Hansen passed around a Sign In Sheet;
  - b. The Chairman opened the aforesaid matter for Public Hearing;
  - c. Mr. Gaghagen reviewed the aforesaid matter and four reports therein:
    - (1) Financial Alternatives for the Glenn Medical Center
    - (2) Health Issues in Glenn County and the Region
    - (3) Glenn Area Discharge Data
    - (4) Report on Healthcare Issues and Their Relationship to Poverty in Glenn County
  - d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
  - e. On motion of Supervisor Freeman, seconded by Supervisor McGowan, it was unanimously ordered by members present to conclude hearing and accept the Final Report.

**11:12 a.m. – The Chairman Called the Meeting in Recess  
11:18 a.m. – The Chairman Called the Meeting to Order**

11. **Regional Drinking Water Strategy**

- Also Present: Bob Vince, Camp Dresser, & McKee, Inc.  
Lester Messina, Agriculture Department Environmental Biologist I
- Matter: Presentation regarding the status of the Four County Regional Drinking Water Strategy Program, which includes the counties of Glenn, Butte, Tehama and Colusa.
- Proceedings: Mr. Vince gave a Power Point presentation, advised that Glenn, Butte, Tehama and Colusa Counties share a regional aquifer, and that the Strategy Program is a regional cooperation and collaboration which will result in improved planning and monitoring of shared water resources.

**The Chairman Adjourned to the Glenn County Board of Equalization**

12. **Assessment Appeal Applications**

- Matter: Recommendation of Assessor Vince Minto to accept the following new Assessment Appeal Applications, and set hearing date for April 19, 2005:

Application No.	Applicant
2004-19	Johns Manville Corporation
2004-20	Aspen Exploration Corporation

- Motion/Second: Supervisor Freeman/Supervisor Amaro  
Order: Accept the aforesaid Assessment Appeal Applications  
Vote: Unanimous by members present.

**The Chairman Adjourned to the Glenn County Board of Supervisors**

13. **Transfer of Funds**

- Matter: Approve the following intradepartmental Transfer of Funds, 4/5 vote required, no general fund impact:

Trans No.	Department/ Budget	Description	Amount
5070	Office of Education- Admin. Building Construction Project #01761000	To appropriate unanticipated USDA Rural Development revenues to cover the Office of Education building project costs.	\$ 95,000.00
5071	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenues to cover services & supplies expenses in the Community Action RHA Energy Partners program.	\$ 23,243.92

- Motion/Second: Supervisor Freeman/Supervisor McGowan  
Order: Approve the aforesaid Transfer of Funds  
Vote: Unanimous by members present.

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

***Tuesday, January 18, 2005***

14. **2004 Water Use Efficiency Proposal (Section B)**  
Matter: Recommendation of Agricultural Commissioner Bill Duckworth to authorize Mr. Duckworth submit and proceed with 2004 Water Use Efficiency Proposal (Section B) "Utilizing GIS-Based Pesticide Permitting Application to Facilitate Advancing Water Management" from Department of Water Resources, for assistance with gathering information necessary to do annual land and water use updates. (No general fund impact)  
Motion/Second: Supervisor McGowan/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.
15. **Contract/Immunization Assistance Program Testing – Health Services Agency**  
Matter: Recommendation of Health Services Agency Director Mike Cassetta to approve and authorize the Chairman of Board of Supervisors to execute Certification and State Contract for Immunization Assistance Program Testing, for \$30,000, for fiscal years 2004/2005 through 2006/2007. (No general fund impact)  
Motion/Second: Supervisor Hansen/Supervisor Freeman  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.
16. **Contract/Computer Maintenance – Health Services Agency**  
Matter: a. Recommendation of Health Services Agency Director Mike Cassetta to approve and authorize the Health Services Agency Director, or his designee, to execute *Agreement for Computer Maintenance and Support for the Glenn County Health Services Agency* with New Visions Computers, amount not to exceed \$120,000.00, for fiscal year 2004/2005; and  
b. Authorize the Health Services Agency Director, or his designee, to execute any future amendments or extension with New Visions Computers. (No general fund impact)  
Motion/Second: Supervisor Freeman/Supervisor McGowan  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.
17. **Contract/Child Welfare System – Human Resource Agency**  
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:  
a. Approve *Child Welfare System Redesign AmeriCorps Program 2004-2007 Standard Agreement*, whereby Prevent Child Abuse California will provide four AmeriCorp service members to assist in California Welfare System redesign efforts;  
b. Authorize the Human Resource Agency Director, or his designee, to execute the Agreement; and  
c. Authorize the Human Resource Agency Director, or his designee, to amend the agreement contingent upon review and approval of County Counsel.  
(No general fund impact)  
Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.
18. **Glenn County Resource Conservation District – Appointment**  
Matter: Notice of Scheduled Vacancy having been posted, consider application for reappointment of Craig Lederer to the Glenn County Resource Conservation District, term November 24, 2004 to November 24, 2008.  
Proceedings: Discussion was held regarding if Mr. Lederers' employment with River Partners as Field Manager would present a conflict of interest, whereby it was the General Consensus to direct County Counsel to review and bring matter back to the February 1, 2005 Board Meeting.
19. **Miscellaneous**  
Matter: Reviewed the following items with no action taken:  
a. Auditor's Cash Report for the Months of October 31, 2004, November 30, 2004 and December 31, 2004.  
b. Notice from Agricultural Commissioner Bill Duckworth advising that the next Technical Advisory Committee meeting for Water Advisory Committee is scheduled for January 25, 2005, 1:30 p.m., at the Department of Agriculture Conference Room.

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, January 18, 2005**

20. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold continued Public Employee Performance Evaluation for Planning and Public Works Agency Director Dan Obermeyer.

Proceedings: The Chairman announced the aforesaid Closed Session

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

21. The Chairman adjourned the meeting at 2:40 p.m.

\_\_\_\_\_  
JOHN AMARO, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

\_\_\_\_\_  
Debbie Lambert, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, January 18, 2005**

**ATTACHMENT "A"**

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.  
 Motion/Second: Supervisor Freeman/Supervisor McGowan  
 Order: Approve Consent Calendar as set forth below  
 Vote: Unanimous by members present.

- a. **Resolution – Administrative Manual/Conflict of Interest**  
 Upon the recommendation of Assistant Clerk of the Board of Supervisors Sandy Soeth, adopted Resolution 2005-06 “*Amending Provisions of the Appendix to Title 8 of the Glenn County Administrative Manual Relating to Conflict of Interest*”.
- b. **Contract/Property Tax Administration Program - Assessor**  
 Upon the recommendation of Assessor Vince Minto, approved continued *Agreement for State-County Property Tax Administration Program* for grant amount of \$59,197.00 for fiscal year 2004-05. (No general fund impact)
- c. **Resolution/Low-Income Home Energy Assistance Program – Human Resource Agency**  
 Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2005-07 “*Authorizing Execution of an Agreement With the State of California Department of Community Services and Development for a Low-Income Home Energy Assistance Program (LIHEAP) and any Amendments Thereto*”. (No general fund impact)
- d. **Proclamation – Eligibility Professionals Recognition Week**  
 Upon the recommendation of Human Resource Agency Director Kim Gaghagen, Proclaimed “January 24, 2005 - January 28, 2005 as Eligibility Professionals Recognition Week”.
- e. **Transfer of Funds – Office of Education Building Project**  
 Upon the recommendation of Mr. Obermeyer, approved Transfer No. 5080 for \$7,407.00, from Office of Education Building Project Contingency Construction Fund to Construction Budget, to cover increased construction costs due to contract Change Order No. 1. (No general fund impact)
- f. **Contract – Web Services for Community Wildfire Protection Plan Rapid Assessment**  
 Upon the recommendation of Supervisor Bungarz, ratified execution of *Community Wildfire Protection Plan Rapid Assessment Web Services Agreement* and *Web Services Agreement* for inclusion in the web-based Database regarding Title II and Title III of the Secure Rural Schools and Community Self-Determination Act of 2000, which informs the public how Federal monies are expended. (No general fund impact) (Reviewed by County Counsel)
- g. **Credit Card Authorization – Human Resource Agency**  
 Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved list of Human Resource Agency Personnel authorized to use their County issued credit card to purchase goods and services per the authorization level guidelines as assigned by the Human Resource Agency’s Purchasing Policy as follows:

Level 1: (Full Authority)

Kim Gaghagen	Cheryl Hagen	Scott Gruendl	Robyn Krause
Korri VonSeggern	Bill Krause	Teresa Emery	

Level 2: (Prior approval from Level 1)

Becky Hansen	Suzi Kochems	Karen Hansen	Christine Zoppi
Merrie Wales	David Allee	Domingo Aguilar	Carolyn Johnson
Lucy Hernandez	Elizabeth Kelly	Chellie Gates	Judy Anthony

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

***Tuesday, January 18, 2005***

Level 3: (Direct service client needs only, requires Level 1 approval prior to the purchase)

Linda Joseph	Leslie Corbin	Cheryl Harrison	Kristine Green	Kathy Terry
Duke Stemrick	Rex Gould	Baduel Ramirez	Chelle Whitlock	Anita Perez
Kimberly Holbrook	Linda G. Johnson	Becki Kennedy	Sandra Valdez	Chuck Haake
Brenda Prather	Kris Ogle	Laurie Chandler	Steve Thalken	Yassi Lam
David Pratt	Marcia Shouten	Jeanne Masters	Patti Fumasi	Ken Hahn
Terri Brown	Dennis Duncan	Jim Rogers	Nan Simpler	Kathy Hansen
Anita Fitzgerald	Colleen Ellis	Donna Jacobs	Lisa Permann	Marcelina Porras
Linda M. Johnson	Jason Votaw	David Prest	Rose Fisher	Brid Power
Amparo Perez	Jene Rindlisbacher	Rachel Parker	Teresa Pinedo	Trynn Dionne
Lily Ramirez	Amanda Castillo			