

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, January 20, 2004

The Chairman called a duly noticed informal meeting of the Board of Supervisors and the Management Team to order at 8:12 a.m., in the Board of Supervisors Conference Room at 526 West Sycamore Street, Willows, with Board members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, and Freeman (Chairman)

Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

1. **Management Council/Supervisors**

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

- Proceedings:
- a. Supervisor Bungarz advised that Regional Council of Rural Counties will ask the legislature to fund a study for sharing/joining services to become more efficient;
 - b. Finance Director Don Santoro advised of a Revenue, Expenditure, and Fiscal Committee meeting regarding mid-year budget, being held January 27, 2004 at 10:00; also advised that only 47% of the Vehicle License Fee due the County has been received and interest income is down;
 - c. County Counsel Belinda Blacketer advised that the Courts have contracted with the Public Defenders for the "300" *Juvenile Cases*, therefore the County's Public Defender contract needs to be renegotiated;
 - d. Interim Administrative Representative Kim Gaghagen advised of the need for hiring freezes on general fund positions and reductions and reorganization of County Departments; also spoke of the inequities of adequate staffing for Departments within the County;
 - e. Public Works Director Doug Holvik advised that the State is interested in turning the Willows Airport ag wash area to the County, and that the County may take over Transit Operations bus maintenance;
 - f. Health Services Agency Director Mike Cassetta advised that the State has frozen admissions from Counties to State Hospitals, and that there are many cuts which have an impact on the Counties that the public is unaware of; and
 - g. Discussion was held regarding a forming a County Service Area versus a Levee District for Hamilton City J Levee maintenance, and the liability to the County if the County Service Area is formed; and
 - h. The Chairman adjourned the meeting at 8:59 a.m.

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:06 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)

Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Closed Session**

Matter: Pursuant to Government Code Section 54957.6, receive information from and provide instructions to the County's Chief Negotiator John Greco regarding negotiations with the Deputy Sheriff's Association, Peace Officer's Association, Glenn County Mid Management Association, and General Unit.

- Proceedings:
- a. The Chairman announced the aforesaid matter;
 - b. The Chairman stated there were no announcements from Closed Session.

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

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2. **Minutes**

Matter: Approve the Minutes of January 6, 2004.
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid Minutes
Vote: Unanimous.

3. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.
b. Later this date, Water Resource Coordinator Lester Messina advised that the Department of Agriculture submitted a LEGACI Grant Application to the Great Valley Center to study the future of irrigated agriculture in the Orland area, due to productive agricultural land being converted to urban land use.

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve Consent Calendar as set forth on Attachment "A"
Vote: Unanimous.

5. **Service Pin – Human Resource Agency/Sheriff’s Department**

Also Present: Ed Anderson, Sheriff’s Sergeant
Luz Melgarejo, Senior Program Specialist

Matter: Present County Service Pin to Ed Anderson in recognition of 20 years of service with the County of Glenn and Luz Melgarejo in recognition of 10 years of service with the County of Glenn.

Proceedings: The Chairman presented recognition pins to Ed Anderson and Luz Melgarejo.

6. **Glenn Medical Center**

Also Present: John Rinset, Hospital Administrator

Matter: Presentation on activities and plans at Glenn Medical Center.

Proceedings: This matter was not heard due to Mr. Rinset not being available, thereafter the Chairman requested this matter placed on February 3, 2004 agenda.

7. **Resolution – Title 10.06.12 of the Administrative Manual**

Matter: Recommendation of Personnel Director John Greco to adopt Resolution 2004-11 *“Amending Title 10.06.12 ‘Calworks Coordinator Differential’ of the Administrative Manual of the County of Glenn”*.

Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Adopt Resolution 2004-11
Vote: Unanimous.

8. **Jane Hahn Juvenile Hall – Notice of Completion**

Matter: Recommendation of Building Maintenance & Inspection Director Dan Gardner, for the expansion of the Jane Hahn Juvenile Hall completed at 306 N. Villa Ave., Willows, to:

a. Adopt Resolution 2004-12 *“Authorizing Notice of Completion”*; and
b. Execute *Notice of Completion*.

Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Adopt Resolution 2004-12 and approve (b) as set for above
Vote: Unanimous.

9. **Personnel – Elected Officials and Appointed Department Heads Salaries**

Matter: Pursuant to Glenn County Code Section 3.06.020 and 3.06.030, consider adjusting the salaries and benefits of Elected Officials and Appointed Department Heads.

Proceedings: Earlier this date Sheriff Robert Shadley stated that he needed no increased compensation that the County needs services more;

Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Take no action on this matter
Vote: Unanimous.

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10. **Letter of Support – Waste Tire Products’ Grant**

Also Present: Will Tasto, Waste Tire Products
 Matter: Recommendation of Public Works Director Doug Holvik to execute letter of support to the California Integrated Waste Management Board for a Waste Tire Products’ Grant application.
 Proceedings: Mr. Tasto presented his product that he is manufacturing from his business
 Motion/Second: Supervisor Sprague/Supervisor McGowan
 Order: Approve the aforesaid matter
 Vote: Unanimous.

11. **Resolution/Letter of Support – AB 303 Grant Funding**

Matter: Recommendation of Agricultural Commissioner Bill Duckworth to:
 a. Adopt Resolution 2004-13 “*Approving Grant Agreement with the California Department of Water Resources for Local Groundwater Assistance Project*”, and
 (Contingent upon County Counsel approval to form)
 b. Execute letter of support to California Department of Water Resources for AB 303 Grant Funding, for the preparation of a water needs analysis.
 Motion/Second: Supervisor Sprague/Supervisor McGowan
 Order: Adopt Resolution 2004-13 and approve (b) as set forth above
 Vote: Unanimous.

12. **Western Canal Water District/Letter of Support – AB 303 Grant Funding**

Matter: Pursuant to Minute Order 3 of January 6, 2004, and request of Western Canal Water District, consider executing letter of support to California Department of Water Resources for AB 303 Grant Funding, to install two or more dedicated monitoring wells, for \$250,000.
 Motion/Second: Supervisor McGowan/Supervisor Hansen
 Order: Approve the aforesaid matter
 Vote: Unanimous.

13. **Letter of Opposition – Insurance Rating Changes**

Matter: Recommendation of Supervisor Freeman to authorize the Board of Supervisors Chairman to execute letter of opposition regarding proposed insurance rating changes proposed by California Insurance Commissioner John Garamendi.
 Proceedings: Supervisor Freeman reviewed the aforesaid matter
 Motion/Second: Supervisor Sprague/Supervisor Hansen
 Order: Approve the aforesaid matter with copies of letter to legislators and California Governor
 Vote: Unanimous.

14. **Election - County Central Committees**

Matter: Recommendation of Clerk-Recorder Vince Minto to, in lieu of election, declare the following nominees for the County Central Committees elected:

Committee	District	Member
Democratic Central Committee	District 2	Vangie Porras
Republican Central Committee	District 2	Rosalind Holycross
Republican Central Committee	District 2	William G. Holycross
Republican Central Committee	District 5	Leland H. McCorkle

Motion/Second: Supervisor Sprague/Supervisor Hansen
 Order: Approve the aforesaid matter
 Vote: Unanimous.

15. **Kanawha Fire Protection District - Appointment**

Matter: Notice of Unscheduled Vacancy being posted, and no response being received thereto, consider appointment to the Kanawha Fire Protection District to fill vacancy of Roger Steinhoff, said appointee to serve term to December 9, 2004. (Applications available at the Board of Supervisors Office)
 Proceedings: Supervisor McGowan stated that he had an interested person to serve on District; whereupon the Chairman ordered this matter scheduled on the February 3, 2004 agenda for possible appointment with an application to be filled out.

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16. **County's Appointment Roster – Dissolve, Appoint, Reappoint**

- Matter:
- a. Pursuant to Minute Order 22(i) of January 6, 2004, and on recommendation of Assistant Clerk of the Board Sandy Kennedy, dissolve the Glenn County Domestic Violence Advisory Council for the County's Appointment Roster, as it has been disbanded.
 - b. Recommendation of Assistant Clerk of the Board Sandy Kennedy to appoint/reappoint Supervisors to the following Committees:

Committee	Appointee	Representation	Term From	Term To
Dispatch Committee	Denny Bungarz	Board of Supervisors	1/20/2004	Pleasure
Dispatch Committee	Gary Freeman	Board of Supervisors	1/20/2004	Pleasure
Hamilton City Levee Committee	Forrest Sprague	Board of Supervisors	1/20/2004	Pleasure
Hamilton City Levee Committee	Keith Hansen	Board of Supervisors	1/20/2004	Pleasure
Water Advisory Committee	Keith Hansen	Board of Supervisor Member ex officio	1/20/2004	Pleasure

Motion/Second: Supervisor Sprague/Supervisor Hansen
 Order: Approve (a) above and reappoint Supervisors to Committees as set forth in (b) above
 Vote: Unanimous.

17. **Miscellaneous**

- Matter:
- Reviewed the following items with no action taken:
- a. Letter from Paul M. Bartkiewicz, advising of a temporary water transfer during 2004 from Yuba County Water Agency to Department of Water Resources and Contra Costa Water District.
 - b. Notice from the Governor's Office of Emergency Services advising that the U.S. Department of Agriculture (USDA) granted a Secretarial disaster designation for the County of Colusa, and the contiguous counties of Butte, Glenn, Lake, Sutter and Yolo, due to agricultural losses caused by excessive rainfall that occurred August 21, 2003, application deadline August 19, 2004.
 - c. (1) Proposition 65 Notification from Department of California Highway Patrol Commander T. A. Chadd, required of the California Health and Safety Code Section 25180.7, reporting the illegal discharge of hazardous materials or waste spilled on December 23, 2003 on Highway 99W just south of County Road 24, and submitting the Hazardous Materials Incident Report; and
 (2) Proposition 65 Notification from Health Services Agency Director Mike Cassetta, required of the California Health and Safety Code Section 25180.7, reporting that 15 gallons of diesel fuel was spilled on December 23, 2003 on Highway 99W just south of County Road 24.
 - d. Notice from Agricultural Commissioner Bill Duckworth advising that the next Technical Advisory Committee meeting for the Water Advisory Committee is scheduled for January 27, 2004, 1:30 p.m. at the Department of Agriculture Conference Room.

**10:30 a.m. – Deputy Clerk Debbie Lambert Entered the Meeting
 10:30 a.m. – Deputy Clerk Sandra Pergson Left the Meeting
 The Chairman Called the Meeting in Recess**

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18. **Sutter Pacific Industries Inc.**

Also Present: Warren E. White, Chairman & Chief Executive Officer
Michael Derry, Chief Development Advisor
Dick Mudd, President

Matter: Video presentation to introduce the Corporation and its capabilities regarding the disposal of municipal solid waste through its conversion into environmentally friendly and marketable by-products and locating a waste conversion system in Glenn County.

- Proceedings:
- a. Mr. Mudd introduced Mr. White and Mr. Derry;
 - b. Mr. White introduced and played two videos describing the project;
 - c. Public Works Director Doug Holvik advised that the landfill receives approximately 70 to 100 tons of trash a day;
 - d. Mr. Derry advised that the conversion plant will cost approximately \$5 to \$7 million, and requested a *Letter of Interest* to send with Grant requests;
 - e. On motion of Supervisor Hansen, seconded by Supervisor Sprague, it was unanimously ordered to refer the aforesaid matter to Public Works and County Counsel for a recommendation back to the Board within six weeks;
 - f. Mr. Mudd submitted a letter from of Total Energy Systems West, Inc. Former Chairman Virginia Briggs advising that Total Energy Systems West discontinued operations and terminated its status as California Corporation December 31, 2000; whereby County Counsel Belinda Blacketer advised that proof of the dissolution would be needed from the Secretary of the State so that the County could declare the Contract with Total Energy Systems West for design, construction and operation of a biomass plant in Glenn County void;
 - g. Supervisor McGowan expressed concerns with liability to the County.

19. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Public Guardian/Administrator Jeannie Rakestraw.

Proceedings: The Chairman announced the aforesaid matter

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

20. The Chairman adjourned the meeting at 12:12 p.m.

GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz/Supervisor McGowan
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Bogart, Dale R., Bogart Const. & Equip. Rental	07-000130-00	2002-03	122-B
Bogart, Dale R., Bogart Const. & Equip. Rental	07-000130-00	2003-04	68-B
Morgan, Dan	01-062347-00	2003-04	66-B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5102	Homeland Security Part 2	To establish a line item account for reimbursement to other departments for time and materials expended	\$ 3,319.00
5103	Resource Management/ Planning	To reimburse Planning for Resource Management prior year costs and appropriate other unanticipated revenue to pay for CSU Chico GIS contract	\$ 3,089.27
5111	Federal Emergency Management Agency Emergency Operations Planning Grant	To establish a line item account for reimbursement to other departments for time and materials expended	\$ 5,942.00
5120	OES Domestic Preparedness Grant	To transfer appropriations within grant budget to cover purchase of fixed asset. No General Fund Impact	\$ 5,900.00
5123	Board of Supervisors – Special Grants	Contingency Transfer approved by December 16, 2003 Minute Order 21, for Mosquito-Borne Disease Surveillance Program	\$ 1,912.15
5127	Human Resource Agency/ Community Action Division	Appropriate unanticipated revenue from North Central Counties Consortium for the Work Force Investment Act Youth Program. No General Fund Impact	\$ 68,829.00
5128	Human Resource Agency/ Community Action Division	Appropriate unanticipated revenue from North Central Counties Consortium for the Work Force Investment Act Dislocated Worker Program. No General Fund Impact	\$ 94,309.00
5129	Human Resource Agency/ Community Action Division	Appropriate unanticipated revenue from North Central Counties Consortium for the Work Force Investment Act Rapid Response Program. No General Fund Impact	\$ 38,000.00

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Trans No.	Department	Description	Amount
5130	Human Resource Agency/ Community Action Division	Appropriate unanticipated revenue from North Central Counties Consortium for the Work Force Investment Act Adult Program. No General Fund Impact	\$ 73,487.00
5131	Human Resource Agency/ Community Action Division	Appropriate unanticipated revenue from North Central Counties Consortium for the Work Force Investment Act High Risk Youth Program. No General Fund Impact	\$ 17,238.00
5132	Mental Health	To allocate just approved revenue by the Federal Government	\$ 24,036.08
5133	California Children's Services	Mid-year adjustment to bring in line with actual expenditures	\$ 5,700.00
5134	Maternal and Child Health	Mid-year adjustment to bring in line with actual expenditures	\$ 4,051.00
5135	Public Health	Mid-year adjustment to bring in line with actual expenditures	\$ 62,205.00
5136	Alcohol & Drug	To allocate rollover revenue to bring budget in line with actual revenues and expenditures	\$ 41,611.00
5137	Drug Court	Mid-year adjustment to bring in line with actual expenditures	\$ 23,386.00

- c. **Resolution – Title 8 of the Glenn County Administrative Manual**
Upon the recommendation of Assistant Clerk of the Board Sandy Kennedy, adopted Resolution 2004-07 “Amending Provisions of the Appendix to Title 8 of the Glenn County Administrative Manual Relating to Conflict of Interest”.
- d. **Resolution – Human Resource Agency/Child Welfare Services**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2004-08 “Authorizing the Glenn County Human Resource Agency (HRA) to Participate in the Child Welfare Services Redesign Project – Cohort Number 1”.
- e. **Resolution/Line Item Budgets – Human Resource Agency/LIHEAP**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
 - (1) Adopted Resolution 2004-09 “Authorizing Execution of an Agreement With the State of California Department of Community Services and Development, A Low-Income Home Energy Assistance Program (LIHEAP) and any Amendments Thereto”; and
 - (2) Approved the following line item budgets:

Department	Service Acct	Department Name	Budget Amount
Community Action	04999610	LIHEAP - Weatherization	\$ 31,266.00
Community Action	04999655	LIHEAP – Assurance 16	\$ 9,221.00
Community Action	04999653	LIHEAP – Heap Outreach WPO	\$ 4,835.00
Community Action	04999654	LIHEAP – ECIP ADM/WPO/FRR	\$ 88,758.00

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f. **Resolution/Line Item Budget – Human Resource Agency /HAP/ Family Self Sufficiency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Adopted Resolution 2004-10 "Authorizing Execution of an Agreement Amendment With the State of California Department of Housing and Community Development, Section 8 Housing Assistance Program (HAP)"; and
- (2) Approved the following line item budget:

Department	Service Acct	Department Name	Budget Amount
Community Action	04999527	Family Self Sufficiency	\$ 27,495.00

g. **Amendment to Agreement - Health Services Agency/WIC**

Upon the recommendation of Health Services Agency Mike Cassetta, executed the Amendment to the Agreement with the *State Department of Health Services, Women, Infants, and Children (WIC) Program*, which increases the maximum amount of the contract to \$982,337.00 for fiscal years 2003 - 2005. (No General Fund Impact) (County Contract 1734)

h. **Agreement – Health Services Agency/Long Term Care Grant**

Upon the recommendation of Health Services Agency Mike Cassetta, executed State of California *Long Term Care Grant Agreement*, to integrate services and resources for the elderly and those disabled individuals over 18 years of age, for \$50,000.00 for fiscal year 2003/2004. (No General Fund Impact) (County Contract 1725)

i. **Amendment to Prosupport Agreement – Assessor/Clerk-Recorder/ Matson & Isom Technology Consulting**

Upon the recommendation of Assessor/Clerk-Recorder Vince Minto, executed the Amendment to the Prosupport Agreement with *Matson & Isom Technology Consulting*, which reduces the monthly service fee for Human Resource Agency by \$1,000.00 per month, changing the total County monthly service fee to \$15,666.00. (County Contract 1729)

j. **Correspondence – Friends of Life Flight**

Ratified letter to Friends of Life Flight advising that the Board will not send letters of support at this time for financing a 2nd helicopter, due to the budget crisis.

k. **North Willows County Service Area - Reappointments**

Upon the recommendation of the North Willows County Service Area, reappointed the following for a three year term expiring on July 18, 2006:

Barbara Mann	Joe Hinton	Dean Gummow
Ruth Ewing	Ray Crabtree	James Ward (Alternate)

l. **Blue Claim Signature Authority – Assessor/Clerk-Recorder**

Upon the recommendation of Assessor/Clerk-Recorder Vince Minto, approved signatures for Blue Claims as follows:

Deputy or Assistant Signatures	Org Key Authority
Sheryl Thur	All listed below
Susan Alves	01011100, 01011110, 04750000, 01054380, 01054680, 01054890
George Soares	04750000, 01011100, 01011110
Debbie LaGrande	04750000, 01011100, 01011110