

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:32 a.m., with members as follows:

Present: Supervisors Freeman, Hansen, Sprague and Bungarz (Chairman)
Absent: Supervisor McGowan
Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

**Supervisor McGowan Entered the Meeting
Administrative Representative Kim Gagghagen Entered the Meeting**

1. **Closed Session**

Matter: a. Pursuant to Government Code Section 54957.6, hold Closed Session to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association and Peace Officer's Association; and
b. Pursuant to Government Code Section 54956.9 (a), possible conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to consider appeal filed by the Sacramento Valley Mirror.

Proceedings: a. The Chairman announced the aforesaid matters;
b. As a result of Closed Session the Chairman announced that the Board received information on matter (b) above with reference to appeal by the Sacramento Valley Mirror, and appointed an ad hoc committee of two Board members to work with County Counsel and Administrative Representative for a legal strategy pertaining to attorney fees.

Motion/Second: Chairman direction
Order: Adjourn to Closed Session.

2. **Minutes**

Matter: Approve the Minutes of October 21, 2003.
Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Approve the aforesaid Minutes
Vote: Unanimous.

3. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.
b. Supervisor Freeman submitted and reviewed a letter dated October 20, 2003 regarding the Constitutional Amendment.
c. County Counsel Belinda Blacketer submitted and reviewed a sample Resolution titled "General Plan of Glenn County and adopting General Plan Amending 2003-01, Housing Element 2003 County of Glenn" from the Planning Department, and will come before the Planning Commission on November 19, 2003 and the Board of Supervisors on December 2, 2003.

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Proceedings: The Chairman pulled from the Consent Calendar Transfer No. 5073 and 5085 for discussion, and Supervisor Freeman requested item (h) be pulled for discussion

Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve Consent Calendar except items as stated above
Vote: Unanimous.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

5. **Transfer of Funds**

Matter: Approve Transfer of Fund No. 5073/Cal Boat Launching/To install lighting and cameras at Ord Bend Park Boat Launching Facility as approved by Minute Order #12 dated September 2, 2003. The project will be reimbursed 50% from the Loss Control Subsidy Funding through Golden State Risk Management Authority.

Proceedings: The Chairman advised that the project is being reimbursed through Golden State Risk Management

Motion/Second: Supervisor Hansen/Supervisor McGowan

Order: Approve Transfer of Funds No. 5073.

Vote: Unanimous.

6. **Transfer of Funds**

Matter: Approve Transfer of Fund No. 5085/Capital Projects, Juvenile Facility (01751145)/Transfer is needed to include the purchase and installation costs for some of the kitchen equipment originally bid as an alternate bid item which was estimated at the beginning of the project due to budget shortfalls. The overall project is nearing completion. In order to reoccupy this facility, the Chief Probation Officer requires that minimal kitchen equipment be installed. The project architect, David Griffith, has provided a list of equipment for obtaining cost proposals under the Building Maintenance and Inspection Directors "Uniform Cost Accounting for Certain Public Projects" authority. Savings in professional services resulted by utilizing County Building Inspectors and is available to fund a portion of the equipment costs. The remaining costs will be funded through Probation by utilizing salary savings.

Proceedings: Upon discussion, it was advised that Probation will fund \$20,000.00 of this project

Motion/Second: Supervisor Freeman/Supervisor McGowan

Order: Approve Transfer of Funds No. 5085

Vote: Unanimous.

7. **Planning – Credit Card Purchasing Agents**

Matter: Recommendation of Planning Administrator Vince Minto, designate the following employees as Credit Card Purchasing Agents:

Nancy Sailsbery	Armen Kamian	Mardy Thomas	Evelyn Rackley
-----------------	--------------	--------------	----------------

Proceedings: Supervisor Freeman expressed concerns having four persons to use credit card; County Counsel Belinda Blacketer advised they should be using bulk mail service with the Post Office

Motion/Second: Supervisor Freeman/Supervisor McGowan

Order: Send this matter back to Planning Department for further analysis and get bulk mailing account with United States Post Office.

Vote: Unanimous.

8. **Service Pin – Health Services Agency/Sheriff**

Also Present: Teresa Felix, Health Services Case Manager II
James Hinde, Emergency Dispatcher II

Matter: Present County Service Pin to Teresa Felix and James Hinde in recognition of 10 years of service with the County of Glenn.

Proceedings: The Chairman presented service pins to Teresa Felix and James Hinde.

**10:06 a.m. – Deputy Clerk Debbie Lambert Entered the Meeting
10:06 a.m. – Deputy Clerk Sandra Pergson Left the Meeting**

9. **Public Hearing/Contract/Glenn County Jail Collection of Fees – Sheriff/ Probation**

Also Present: Bob Shadley, Sheriff-Coroner
Brandon Thompson, Supervising Probation Officer

Matter: a. Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider adopting Ordinance 1163 "Adding Section 1.18.060 of the Glenn County Code Relating to the Recovery of Costs of Incarceration"; (Read title and waive further reading)

b. Approve and authorize Sheriff Shadley and Mrs. Shelton to execute 2003/2004 *Operational Agreement between Glenn County Sheriff Department and Glenn County Probation Department For Collection of Fees Relating to the Recovery of Costs of Incarceration*, which designates the Chief Probation Officer as the County Officer to make an inquiry into the ability of the defendant to pay for all or a portion of such incarceration costs and to receive said payments; and

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

- Proceedings:
- c. Determine the fee of \$59.00 to be reasonable with respect to being an actual average cost on a per-day basis of incarceration.
 - a. The Chairman opened the aforesaid matter for public hearing;
 - b. Mr. Thompson and Sheriff Shadley reviewed the aforesaid matter;
 - c. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
 - d. The Chairman called for exhibits, whereupon the Clerk advised that no exhibits were submitted;
 - e. On motion of Supervisor Sprague, seconded by Supervisor Freeman, it was unanimously ordered to conclude hearing, decide matter, adopt Ordinance 1163 and approve matters (b) and (c) as set forth above.

10. **State Mental Health Performance Contract**

- Also Present: Mike Cassetta, Health Services Director
Cecilia Hutsell, Deputy Director of Health Services
- Matter: Recommendation of Mr. Cassetta to execute:
- a. Agreement with the *State Department of Mental Health* for delivery of County Mental Health Services for fiscal year 2003/2004; and
 - b. Letter regarding *Notice of Anticipated Performance Contract Dispute for FY 2003-04*, which disputes an item of the Contract that may result in Glenn County agreeing to an unfunded, uncapped mandate.
- Proceedings: Mr. Cassetta reviewed the aforesaid matter
- Motion/Second: Supervisor Freeman/Supervisor Hansen
- Order: Approve matters (a) and (b) as set forth in above
- Vote: Unanimous.

11. **Hamilton City Fire Protection District**

- Also Present: Kevin Tokunaga, Environmental Program Manager
Candis Woods, Administrative Services Officer
- Matter: Pursuant to Minute Order 3 of October 21, 2003, consider request that the County consider the burning of Residential Combustible Household Waste, as defined by State Law, outside of a protective container such as a burn barrel to be a fire hazard and enact an ordinance prohibiting such burning in unincorporated areas of the County zoned as residential.
- Proceedings:
- a. Mr. Tokunaga advised that pursuant to State Law the only burning permitted outside of a burn barrel is dry vegetation, and that the Ordinance banning burn barrels will go into effect January 1, 2004;
 - b. Hamilton City Fire Protection District Secretary Tom Anderson advised that the District is concerned with papers being burned on the ground, and that any complaints will be forwarded to the Air Pollution Control District;
 - c. Mr. Tokunaga advised that there will be a presentation and educational material handed out regarding the Burn Barrel Ban at the November 12, 2003 Fire Chiefs Meeting;
 - d. Mrs. Woods advised that the Sheriff's Office can issue tickets to offenders, and that Air Pollution will monitor and respond to complaints;
 - e. Discussion was held regarding developing a Countywide fine for Fire Departments to charge violators when they are called out for burning violations; and
 - f. Mr. Anderson invited the Board and public to an Emergency Town Meeting to discuss the future of the District, to be held November 19, 2003, 7:00 p.m., at the Hamilton City Fire Department.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY BOARD OF EQUALIZATION

12. **Assessment Appeal Applications**

- Matter: Recommendation of Assessor Vince Minto to re-schedule the following Assessment Appeal Applications to February 17, 2004:

Applicant	Application No.	Parcel No.	Fiscal Year
Dynegy Connect	2002-01	12-000754-00	2002/2003
Ultramar Inc.	01-01S	040-14-3-001-0	2001/2002
	01-02S	040-14-3-002-0	
	01-03S	040-31-0-005-9	
	01-04S	040-31-0-010-0	

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

Applicant	Application No.	Parcel No.	Fiscal Year
ATS/PCS LLC	02-23	924-110-010-0	2002/2003
	02-24	914-150-018-0	
	02-25	917-020-002-0	
	02-26	944-050-003-0	
	02-27	919-090-003-9	
	02-28	937-080-004-0	
	02-29	924-270-017-9	

Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Reschedule the aforesaid Assessment Appeal Applications
Vote: Unanimous.

13. **Assessment Appeal Stipulation – Key Production Co.**

Matter: Recommendation of Assessor Vince Minto to accept stipulation for Key Production Co., Inc. Appeal Application 2002-03:

Fiscal Year	AP No.	Land	Improvements	Total Taxable Value
02/03	054-05-0-006-0	\$738,231	\$147,589	\$885,820

Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Accept the aforesaid Assessment Appeal Stipulation
Vote: Unanimous.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY BOARD OF SUPERVISORS

14. **Resolution – Glenn County Position Allocation List**

Matter: Recommendation of Personnel Director John Greco to adopt Resolution 2003-117 “*Amending the Position Allocation List for the County of Glenn*”, which eliminates all 2003-04 unfunded positions.

Proceedings: Supervisor Bungarz advised that eliminating the unfunded positions from the Position Allocation List gives the Board budgetary control over the County’s personnel

Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Adopt Resolution 2003-117
Vote: Unanimous.

15. **Resolution – Emergency Housing and Assistance Program**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:

- a. Adopt Resolution 2003-118 “*Submission of Application, on Behalf of Glenn County, To Participate in the Eleventh Round of Funding for the Emergency Housing and Assistance Program, Through the State of California, Department of Housing and Community Development;*” and
- b. Adopt Resolution 2003-119 “*Submission of Application on Behalf of Colusa County To Participate in the Eleventh Round of Funding for the Emergency Housing and Assistance Program, Through the State of California, Department of Housing and Community Development*”. (Contingent upon review as to form of County Counsel) (Resolutions required by State to be on Department Letterhead)

Motion/Second: Supervisor McGowan/Supervisor Sprague
Order: Adopt Resolution 2003-118 and Resolution 2003-119
Vote: Unanimous.

16. **Commander South Tract Acquisition**

Matter: Recommendation of Supervisor Bungarz to execute support letter for *Item #25 Commander South Tract Acquisition*, supporting the allocation of a State Grant to The Conservation Fund to acquire approximately 23,000 acres of land located within the Mendocino National Forest known as the Commander South Tract.

Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Approve the aforesaid matter with the sentence “This extremely important tract of land will enhance the protection of wildlife habitat and corridors to promote the recovery of threatened and endangered species” removed from the letter
Vote: Unanimous.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

17. **Contract – Health Services Agency**

Matter: Recommendation of Health Services Agency Director Mike Cassetta to execute *Amendment to Standard Agreement for Local Public Health Services Program Fiscal Years (FY) Beginning July 1, 2002 and Ending June 30, 2005*, which revises Exhibit A for the estimated Realignment incoming funds for fiscal year 2003-04. (County Contract 575) (No General Fund Impact)

Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

18. **District Elections**

Matter: a. In lieu of the election, pursuant to California Elections Code 10515(a) appoint the following declared candidates:

Colusa Basin Drainage District

311 N. Butte St., Suite A, Willows CA 95988 (530-934-3911)

Division 1 4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Mike Vereschagin , 3548 County Road P, Orland, CA 95963.
---------------------------	---------------------------	---

Princeton-Codora-Glenn Irrigation District (landowner district)

P. O. Box 98, Princeton, CA 95970 (530-439-2248)

4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Carl L. Calvert , 1353 County Road VV, Glenn, CA 95943.
4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Gene C. Clark , 7979 County Road 62, Princeton, CA 95970.

Provident Irrigation District (landowner district)

258 S. Butte St., Willows, CA 95988 (530-934-4801)

4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Frank Argo , 258 S. Butte St., Willows, CA 95988.
4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Jerry Southam , 1749 County Road Y, Butte City, CA 95920.
4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Elwood Weller , 7866 County Road 64, Princeton, CA 95970.

Hamilton City Community Services District

P. O. Box 116, Hamilton City, CA 95951 (530-826-3208)

4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Wayne M. Gunter , P. O. Box 513, Hamilton City, CA 95951.
4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Roseann Ocampo , P. O. Box 408, Hamilton City, CA 95951.

Northeast Willows Community Services District

P. O. Box 2010, Willows, CA 95988 (530-934-7993)

4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Denise C. Asbury , P. O. Box 1142, Willows, CA 95988.
4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Timothy C. Asbury , P. O. Box 1142, Willows, CA 95988.
4-year term	12/5/2003 to 12/7/2007	Appoint in lieu of election candidate Merle G. Landrus , 429 Third St., Willows, CA 95988.

Glide Water District (landowner district)

P. O. Box 1054, Willows, CA 9598 (530-934-5476)

4-year term	11/28/2003 to 11/30/2007	Appoint in lieu of election candidate Thomas A. Feeney , 6109 County Road 57, Willows, CA 95988.
4-year term	11/28/2003 to 11/30/2007	Appoint in lieu of election candidate William D. Feeney, Jr. , P.O. Box 828, Willows, CA 95988.

Kanawha Water District (landowner district)

P. O. Box 1054, Willows, CA 95988 (530-934-5476)

4-year term	11/28/2003 to 11/30/2007	Appoint in lieu of election candidate David R. Soeth , 975 County Road D, Willows, CA 95988.
4-year term	11/28/2003 to 11/30/2007	Appoint in lieu of election candidate Ronald W. Vickery , 142 S. Lassen St., Willows, CA 95988.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

**Orland-Artois Water District (landowner district)
P. O. Box 218, Orland, CA 95963 (530-934-4039)**

4-year term	11/28/2003 to 11/30/2007	Appoint in lieu of election candidate Terrence J. Devine , 7409 County Road 24, Orland, CA 95963.
4-year term	11/28/2003 to 11/30/2007	Appoint in lieu of election candidate John A. Enos , 1070 French St., Willows, CA 95988.
4-year term	11/28/2003 to 11/30/2007	Appoint in lieu of election candidate Ernest F. Pieper , P.O. Box 142, Artois, CA 95913.

- b. In lieu of the election, pursuant to California Elections Code 10515(b) and for any office where no one has filed a declaration of candidacy appoint any qualified person to fill that office:

**Glenn-Colusa Fire Protection District
P. O. Box 130, Butte City, CA 95920 (530-624-1226)**

Division 1 4-year term	12/5/2003 to 12/7/2007	No candidate. No recommendation. (Incumbent is Todd Southam)
Division 2 4-year term	12/5/2003 to 12/7/2007	No candidate. No recommendation. (Incumbent is Mike Schouten)
Division 3 2-year term	12/5/2003 to 12/2/2005	No candidate. No recommendation. (Vacant)

**Levee District #1 (resident landowner district)
1353 County Road VV, Glenn, CA 95943 (530-934-4085)**

4-year term	1/5/2004 to 1/8/2008	No candidate. No recommendation. (Incumbent is Wilbert Giesbrecht) (See attached letter)
-------------	-------------------------	---

**Levee District #2 (resident landowner district)
7995 County Road 62, Princeton, CA 95970 (530-982-2155)**

4-year term	1/5/2004 to 1/8/2008	No candidate. No recommendation. (Vacant)
-------------	-------------------------	--

**Levee District #3 (resident landowner district)
1749 County Road Y, Butte City, CA 95920**

4-year term	1/7/2004 to 1/2/2008	No candidate. District recommends the appointment of Eric Larrabee , P.O. Box 41, Butte City, CA 95920.
4-year term	1/7/2004 to 1/2/2008	No candidate. District recommends the appointment of Scott Larrabee , P.O. Box 2, Butte City, CA 95920.

**Artois Community Services District
P. O. Box 130, Artois, CA 95913**

4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Jack Cavier, Jr. , P.O. Box 62, Artois, CA 95913.
4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Orval Hoenike , P.O. Box 63, Artois, CA 95913.

**Butte City Community Services District
P. O. Box 124, Butte City, CA 95920 (530/458-2421)**

4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Joseph H. Shockley , 161 Kilarney St., Butte City, CA 95920.
4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Chris Dicharry , 151 Kilarney St., Butte City, CA 95920.
4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Thomas De La Rosa , 120 Shasta St., Butte City, CA 95920.

**Elk Creek Community Services District
P. O. Box 117, Elk Creek, CA 95939 (530-968-5249)**

4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Sandra Benamati , P.O. Box 263, Elk Creek, CA 95939.
4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Roberta H. Hunt , P.O. Box 295, Elk Creek, CA 95939.
4-year term	12/5/2003 to 12/7/2007	No candidate. No recommendation. (Incumbent is Susan Polk)

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

Ord Community Services District

2953 County Road U, Glenn, CA 95943 (530-934-4920)

4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Fred Freitas , 8104 County Road 28, Glenn CA 95943.
4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Julia Simson 2953 County Road U, Glenn CA 95943.
4-year term	12/5/2003 to 12/7/2007	No candidate. District recommends the appointment of Daniel Mendes 3262 County Road 45, Glenn CA 95943.

4-E Water District (landowner district)

1798 St. Andrews Dr., Moraga, CA 94556 (925-376-4916)

4-year term	11/28/2003 to 11/30/2007	No candidate. District recommends the appointment of Mary Alice Eames .
4-year term	11/28/2003 to 11/30/2007	No candidate. District recommends the appointment of Gregory Lucas Eames .

Stony Creek Water District (landowner district)

940 County Road 303, Elk Creek, CA 95939 (530-963-3085)

4-year term	11/28/2003 to 11/30/2007	No candidate. District recommends the appointment of Maudrie Smith , 808 County Road 303, Elk Creek, CA 95939.
4-year term	11/28/2003 to 11/30/2007	No candidate. District recommends the appointment of David H. Wood , 955 County Road 303, Elk Creek, CA 95939.

- Proceedings:
- a. Supervisor Bungarz advised that research is being conducted to determine if Mike Schouten as Fire Chief for the Glenn-Colusa Fire Protection District is eligible for District Office;
 - b. Supervisor Sprague reported that the Northeast Community Services District meetings are held in a 2nd story building, and many within the District are unable to participate in meetings, being unable to negotiate the stairs due to health;
 - c. Discussion was held regarding the authority under which the Districts were formed and appointments made, whereby County Counsel Belinda Blacketer advised that the County Clerk's Office is assisting her in organizing the information for the County and Districts, and Administrative Representative Kim Gaghagen advised that the information would be available by March 2004;
 - d. Mr. Gaghagen advised that it was determined that there is no legal position prohibiting moving forward with the aforesaid matter;
 - e. Terry Alman or Allmon from Capay advised that there would be no quorum to conduct meetings if Mr. Schouten was pulled from candidacy, whereby it was determined Mr. Schouten's term will not end until December 5, 2003;
 - f. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered to approve the aforesaid matter with the exception of Glenn-Colusa Fire Protection District Mike Schouten.

19. **Airport Business Plan**

Matter: Report from Tri County Economic Development Corp. Marc Nemanic and Administrative Representative Kim Gaghagen reporting on the Strategic Airport Business Plan Process, requesting comments on the *Glenn County Airport Tenant Questionnaire*, and advising of a revised Project Timeline.

Proceedings: Discussion was held regarding the Questionnaire being too lengthy, complicated, and having not allowed sufficient time for completion.

20. **Water Advisory Committee Meeting**

Matter: Notice from Interim Agricultural Commissioner Bill Duckworth advising that the next Water Advisory Committee Meeting will be held November 13, 2003, 5:30 p.m., at the Glenn Colusa Irrigation District Office.

Proceedings: Reviewed the aforesaid matter with no action taken.

11:14 a.m. -- The Chairman Adjourned to 1:30 p.m.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:30 p.m., with members as follows:

Present: Supervisors Hansen, McGowan, Sprague and Bungarz (Chairman)
Absent: Supervisor Freeman
Also Present: Sandra Pergson, Deputy Clerk

21. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Building Maintenance and Inspection Director Dan Gardner.

Proceedings: The Chairman announced the aforesaid matter

Motion/Second: Chairman direction

Order: Adjourn to Closed Session.

22. The Chairman adjourned the meeting at 2:39 p.m.

DG BUNGARZ, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

ATTACHMENT "A"

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor McGowan
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5072	Human Resource Agency/Community Action Division	To appropriate funds that were retained by the North Central Counties Consortium into line item budget for staff and overhead costs – Welfare to Work-Foster Youth	\$ 3,900.00
5074	Per Capital Park Grant	To close out Hamilton City Park Grant Project	\$ 446.61
5082	WIC	Allocate funds from Special Revenue to operating account per State request	\$ 30,403.00
5083	WIC	Transfer from Special Revenue to operating account per State request	\$ 30,403.00
5084	Probation	Appropriate Fiscal Year 03/04 unanticipated Grant Funds received from the State under the Serious Habitual Offender Grant	\$ 65,500.00

b. **Emergency Medical Services Appropriation**

Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Emergency Medical Services Appropriation (EMSA) Chapter 230, Statutes of 2003 (AB 1762) Declaration of Intent FY 2003-04*, which advises that Glenn County wishes to have the State administer monies available to the County through EMSA.

c. **Contract – HIV Program Activities and Immunization Program**

Upon the recommendation of Health Services Agency Director Mike Cassetta, executed State Contract Amendment for HIV Program Activities and Immunization Program for amount not to exceed \$227,378.00 for fiscal year 2002/2003. (County Contract 513) (No General Fund Impact)

d. **Certification Against Supplanting**

Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Attachment D: Certification Against Supplanting, Public Health Preparedness and Response to Bioterrorism Fiscal Year 2002-03*.

e. **Contract – Fouts Springs Youth Facility**

Upon the recommendation of Chief Probation Officer Linda Shelton, executed *Space Available Agreement Re: Fouts Springs Youth Facility* for housing of juvenile court wards, for \$2,995.00 per month per ward, fiscal year 2003/2004.

f. **Contract – Juvenile/Criminal**

Upon the recommendation of Chief Probation Officer Linda Shelton, approved and authorized Mrs. Shelton to execute Agreement with *State of California Department of the Youth Authority* for juvenile/criminal diagnostic treatment services, temporary detention, emergency referrals, institutional housing and parole placements, amount not to exceed \$7,500.00 for 2003/2004 fiscal year.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 4, 2003

- g. **Contract – Matson & Isom Technology**
Upon the recommendation of Assessor Vince Minto, Director of Finance Don Santoro, and Human Resource Agency Director Kim Gaghagen, executed *Amendment to Prosupport Agreement with Matson & Isom Technology Consulting Contract #1729*, which adds Public Works Department for \$3,500 a month.
- h. **Resolution – Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2003-116 *“In Honor and Appreciation of Elberta “Bert” Steagall”*.
- i. **Line Item Budget – CDBG/Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the City of Orland, State of California Community Development (CDBG) Housing Rehabilitation Program and Set Aside Project line item budget as follows:

Fund Title	Service Account	Department Name	Amount
Community Action	04999758	CDBG – Orland 2003	\$69,500.00