

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, September 2, 2003**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:04 a.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Sprague and Bungarz (Chairman)  
Also Present: Sandra Pergson, Deputy Clerk  
Absent: Belinda Blacketer, County Counsel

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

1. **Closed Session**

Matter: a. Pursuant to Government Code Section 54957.6, hold Closed Session to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association, Glenn County Mid Management Association, the General Unit (UPEC Local 792), and the Peace Officer's Association.  
b. Pursuant to Government Code Section 54957.6, hold Closed Session to receive information regarding the decision of the Regional Council of Rural Counties delegates in the RCRC v. CalFed lawsuit.  
c. Pursuant to Government Code Section 54956.9 (a)/Possible Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to consider appeal filed by the Sacramento Valley Mirror. (Closed Session will only be held if necessary)

Proceedings: a. The Chairman announced the aforesaid matters;  
b. Later this date as a result of Closed Session the Chairman announced that the Board met regarding the Sacramento Valley Mirror, Labor Unions and RCRC v. CalFed lawsuit.

Motion/Second: Chairman Direction  
Order: Adjourn to Closed Session.

**8:43 a.m. – The Chairman Called the Meeting in Recess  
9:06 a.m. – The Chairman Called the Meeting to Order with  
County Counsel Belinda Blacketer Present**

2. **Minutes**

Matter: Approve Minutes of August 19 and August 26, 2003.  
Motion/Second: Supervisor Sprague/Supervisor McGowan  
Order: Approve the Minutes of August 19, 2003 and continue Minutes of August 26, 2003 to next regular meeting.  
Vote: Unanimous.

3. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.  
b. Don Santoro, Director of Finance advised that the County has secured a loan from United States Department of Agriculture (USDA) for a permanent rate of 4.5%, and a construction loan for 3%. Completion for the new Office of Education building is set for September 2004. Loan amount is \$2,250,000.00.  
c. Later this date the Chairman advised that responses to the Sacramento Valley Water Management Program (Phase 8 Program) are due on Friday, September 5, 2003.

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".  
Proceedings: Supervisor McGowan requested pulling item (c) be pulled from Consent Calendar for discussion  
Motion/Second: Supervisor Freeman/Supervisor McGowan  
Order: Approve Consent Calendar as set forth in Attachment "A"  
Vote: Unanimous.

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5. **Buildings and Grounds – Hamilton City Park Improvement Project**  
Matter: Recommendation of Building Maintenance and Inspection Director Dan Gardner, accept a \$1,000.00 donation from the Pacific Gas & Electric Contribution Program, for the Hamilton City Park Improvement Project.  
Proceedings: Supervisor McGowan stated that this contribution should have more recognition  
Motion/Second: Supervisor McGowan/Supervisor Sprague  
Order: Approve matter and direct Mr. Gardner to draft a letter of appreciation to PG&E for the Chairman to execute.
6. **Resolution – Fixing Tax Rates**  
Matter: Recommendation of Director of Finance to adopt Resolution 2003-104 “*Fixing Tax Rates for 2003-2004 Fiscal Year*”.  
Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Adopt Resolution 2003-104  
Vote: Unanimous.
7. **Legislation – Senate Bill 711**  
Matter: Recommendation of Supervisor Bungarz to execute letter of opposition to Senate Bill 711, which would require state permitting of oak removal, and permit and mitigation for oak and timberland conversions in addition to mitigation and permitting required by local government.  
Motion/Second: Supervisor Sprague/Supervisor McGowan  
Order: Approve the aforesaid matter  
Vote: Unanimous.
8. **Marvin Chapel Cemetery District - Appointments**  
Matter: a. Reappoint Leroy James Beck as a member of the Marvin Chapel Cemetery District, for a term January 12, 2003 to January 12, 2007; and  
b. Recommendation of Supervisor Hansen to hold discussion for possible action regarding a Marvin Chapel Cemetery District trustee.  
Proceedings: Supervisor Hansen advised that he will be working with County Counsel and Director of Finance on (b) above  
Motion/Second: Supervisor Hansen/Supervisor McGowan  
Order: Reappoint Leroy James Beck  
Vote: Unanimous.
9. **Miscellaneous**  
Matter: Reviewed the following items with no action taken:  
a. Letter from Governor’s Office of Emergency Services advising that the U.S. Department of Agriculture (USDA) Secretary Ann Veneman has announced sign-ups for the Livestock Assistance Program (LAP), to begin August 6, 2003 and end October 24, 2003.  
b. News Release from the Bureau of Reclamation advising that a Draft Environmental Assessment/Initial Study (EA/IS) for the conveyance of refuge water supply in the South San Joaquin Valley Study Area is available for review and public comment at [www.usbr.gov/mp/cvpia/refuge](http://www.usbr.gov/mp/cvpia/refuge), written comments due by September 5, 2003, 5:00 p.m.  
c. Notice from Planning Administrator Vince Minto advising of the following:  
(1). The next Technical Advisory Committee meetings will be September 4 and September 18, 2003, 9:00 a.m., at the Board of Supervisors Chambers, 526 W. Sycamore Street, Willows; and  
(2). The next Planning Commission meeting will be held September 20, 2003, 9:00 a.m., at the Board of Supervisors Chambers, 526 W. Sycamore Street, Willows.  
d. Notice from Interim Agricultural Commissioner Bill Duckworth advising that the Water Advisory Committee meetings for September 9, 2003 and October 14, 2003 have been cancelled.

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10. **Hamilton City Citizens in Action – “J” Levee Donation**  
Also Present: Bettie Wynn, President Hamilton City Citizens In Action  
Matter: Recommendation of Mrs. Wynn to accept a donation of \$10,000.00 to the General Fund to help defray costs to construct two projects at the North end of the “J” Levee.  
Proceedings: Ms. Wynn read letter dated August 21, 2003 and presented a check for \$10,000.00 to the Chairman.  
Motion/Second: Supervisor Hansen/Supervisor Sprague  
Order: Accept check in the amount of \$10,000.00 to be placed in the General Fund, from the Hamilton City Citizens in Action, for the J Levee project  
Vote: Unanimous.
11. **Buildings & Grounds – Resolution/Grant Funds**  
Also Present: Dan Gardner, Building Maintenance & Inspection Director  
Matter: Recommendation of Mr. Gardner to adopt Resolution 2003-105 “*Approving the Application to Apply for Grant Funds for the Per Capita Grant Program Under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002*”.  
Motion/Second: Supervisor Sprague/Supervisor McGowan  
Order: Adopt Resolution 2003-105  
Vote: Roll Call Vote as required by Resolution 2003-105 as follows:  
Supervisor Freeman – Yes  
Supervisor Hansen – Yes  
Supervisor McGowan – Yes  
Supervisor Sprague – Yes  
Supervisor Bungarz – Yes
12. **Buildings & Grounds – Loss Control Subsidy Fund (LCSF)**  
Also Present: Dan Gardner, Building Maintenance & Inspection Director  
Matter: Recommendation of Mr. Gardner to authorize the Director to apply for 50% reimbursement from the LCSF for installation of lighting and security cameras at Ord Bend Park, to deter vandalism of vehicles and the boat launch permit receptacle, total cost \$7,288.00.  
Motion/Second: Supervisor McGowan/Supervisor Freeman  
Order: Approve the aforesaid matter  
Vote: Unanimous.

**9:44 a.m. – The Chairman Called the Meeting in Recess  
Deputy Clerk Debbie Lambert Entered the Meeting  
Deputy Clerk Sandra Pergson Left the Meeting  
10:01 a.m. – The Chairman Called the Meeting to Order**

13. **Central Sacramento Valley Resource, Conservation & Development (CSV RC&D) – Mendocino National Forest Grant**  
Also Present: Jim Fenwood, Mendocino National Forest Supervisor  
Vickie Stoll, Mendocino National Forest Rural Development Coordinator  
Larry Akin, CSV RC&D Program Coordinator  
Gary Freeman, Glenn County Supervisor, SCV RC&D Chairman  
Ernie White, Tehama County Resource Conservation District and Council Member  
Matter: a. Presentation of a \$30,000 Grant to CSV RC&D for Glenn, Tehama and Colusa Counties, for a rural community assistance project to develop and expand agriculture and nature tourism; and  
b. Provide update on current Mendocino National Forest issues affecting Glenn County.  
Proceedings: a. Mr. Akin advised that the Grant is for a joint effort with Yosemite-Sequoia RC&D to facilitate development of Ag/Nature Tourism, that the U.C. Davis model is being considered, and that a web site dedicated to Ag/Nature Tourism will be created;  
b. Mr. Fenwood presented the \$30,000 Grant to the Board and reviewed the Secure Rural Schools and Community Self-Determination Act of 2000, Commander South Tract acquisition, Northwest Forest Plan Implementation, and implementation of the National Fire Plan.

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14. **Central Sacramento Valley Resource, Conservation & Development (CSV RC&D) – Ag/Nature Tourism and Biomass Feasibility and Utilization**  
Also Present: Larry Akin, CSV RC&D Program Coordinator  
Matter: Presentation on CSV RC&D activities and Ag/Nature Tourism efforts, and Final Report on Biomass Feasibility and Utilization in the region.  
Proceedings: Mr. Akin submitted and reviewed *Notes from July 30, 2003 (CSV RC&D) Tour Committee Meeting, Agri-Tourism Operation Directory, and Biomass Feasibility and Utilization Study Within the Northern Sacramento Valley*, and introduced Executive Assistant Kandi Manhart.
15. **Human Resource Agency – Community Development Services**  
Also Present: Kim Gaghagen, Human Resource Agency Director  
Matter: Recommendation of Mr. Gaghagen to:  
a. Approve *Agreement Between the County of Glenn and Community Development Services for Job Development Through Business and Employer Services*;  
b. Authorize the Director, or his designee, to execute the Agreement; and  
c. Authorize the Director, or his designee, to modify or amend the Agreement contingent upon review and approval of County Counsel. (No General Fund Impact)  
Proceedings: a. Mr. Gaghagen reviewed the aforesaid matter, advised that the Hospital and both Airports have been added to the Agreement for business development, and that the primary focus is retention and expansion;  
b. On motion of Supervisor Freeman, seconded by Supervisor McGowan, it was unanimously ordered to approve matter as set forth above; and  
c. Supervisor Sprague volunteered to be a member of the Business Advisory Council, whereby Mr. Gaghagen concurred.

**10:58 a.m. – The Chairman Called the Meeting in Recess**

**11:03 a.m. – The Chairman Called the Meeting to Order**

16. **2003-2004 County Budget**  
Also Present: Kim Gaghagen, Administrative Representative  
Don Santoro, Director of Finance  
Matter: Recommendation of Mr. Santoro and Mr. Gaghagen to adopt budget changes and continue discussion of solutions to balance the budget deficit.  
Proceedings: a. Mr. Santoro advised that a hardship letter has been submitted to the State Controller, and if not granted the VLF backfill will not occur until fiscal year 2005/2006;  
b. It was the general consensus that copies of the hardship letter be forwarded to California State Association of Counties and local Legislators;  
c. Mr. Gaghagen advised that new criteria for accessing contingency is being developed for approval, and a Mid-Year Budget Analysis will be presented to the Board for review and possible action.
17. **Closed Session**  
Matter: Pursuant to subdivision (a) of Government Code Section 54956.9, hold Closed Session to conference with Legal Counsel – existing litigation Bennett vs. County of Glenn, et al.  
Proceedings: a. The Chairman announced the aforesaid matters;  
b. Later this date as a result of Closed Session the Chairman announced that the Board gave direction to legal counsel regarding the existing litigation Bennett vs. County of Glenn, et al.  
Motion/Second: Chairman direction  
Order: Adjourn to Closed Session.

**12:12 p.m. – The Chairman Adjourned to 1:30 p.m.**

**AFTERNOON SESSION**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:30 p.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Sprague and Bungarz (Chairman)  
Also Present: Sandra Pergson, Deputy Clerk

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18. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Director of Finance Don Santoro.  
Proceedings: The Chairman announced the aforesaid matter  
Motion/Second: Chairman Direction  
Order: Adjourn to Closed Session.

19. The Chairman adjourned the meeting at 2:38 p.m.

\_\_\_\_\_  
DG BUNGARZ, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

\_\_\_\_\_  
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	Enterprise-Record	Willows Library
	County Counsel	KIQS Radio Station	Orland Library
	Finance Director	Sacramento Valley Mirror	Elections

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**ATTACHMENT "A"**

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.  
 Motion/Second: Supervisor Freeman/Supervisor McGowan  
 Order: Approve Consent Calendar as set forth below  
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr. No.
Leonard Paul James	0051710130	03/04	29-A

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5010	Human Resource Agency/Community Action Division	To appropriate interest and realign line items to actual expenditures for close of Contract #02B-5164, Low Income Home Energy Assistance Program -Outreach Wood/Propane/Oil (Liheap Outreach WPO)	\$ 671.70
5011	Human Resource Agency/Community Action Division	To appropriate interest and realign line items to actual expenditures for close of Contract #02B-5164, Low Income Home Energy Assistance Program -Outreach Wood/Propane/Oil (Liheap Outreach WPO)	\$ 73.42
5012	Human Resource Agency/Community Action Division	To appropriate interest and realign line items to actual expenditures for close of Contract #02B-5164, Low Income Home Energy Assistance Program – Assurance 16 (Liheap Assurance 16)	\$ 143.03
5013	Human Resource Agency/Community Action Division	To appropriate interest and realign line items to actual expenditures for close of Contract #02B-5164, Low Income Home Energy Assistance Program – Weatherization	\$ 566.90

c. **Health Services Agency - Contract**

Upon the recommendation of Health Services Agency Director Mike Cassetta, executed Amendment to the Agreement with *New Visions Computers Fiscal Year 2003/2004*, which reduces the maximum amount to be paid to \$60,000 and adds the Glenn County Business Associate Agreement to comply with Health Insurance Portability and Accountability Act (HIPAA). (County Contract 1664) (No General Fund Impact)

d. **Health Services Agency – Contract**

Upon the recommendation of Health Services Agency Director Mike Cassetta, executed Extension to the Agreement with *CDW-G, Inc*, which extends the term to fiscal year 03/04, and authorize the Director, or his designee, to enter into future amendments. (County Contract 1684) (No General Fund Impact)

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- e. **Legislation – Senate Bill 707**  
Ratified letter to Assemblyman Doug LaMalfa opposing Senate Bill 707 (Florez), which proposed statutory changes to the California Environmental Quality Act (CEQA) that would reduce, subvert and effectively eliminate the County's planning authority as a lead agency during the CEQA review process related to dairies.
- f. **Legislation – Senate Bill 1044 & 1042**  
Ratified letter to Senator Sam Aanestad supporting Senate Bill 1044 and Senate Bill 1042, which maintains the allocation of \$18.5 million to rural and small Sheriff's Departments for law enforcement purposes, and restore funding to the Standards and Training of Corrections (STC) Program.
- g. **Legislation – Senate Bill 66**  
Ratified letter to Governor Gray Davis supporting Senate Bill 66, which corrects an ambiguity created by an amendment that authorizes County Service Areas to borrow.
- h. **Minutes – Correct Minute Order 20 of August 19, 2003**  
Corrected Minute Order 20 of August 19, 2003 to reflect that the Agreement with Refined Technology for purchase and delivery of registry software should be \$15,925.00.
- i. **Human Resource Agency – Line Item Budget**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following Line Item Budget:

Department	Service Account	Dept Name	Budget Amount
Community Action	04999757	CDBG-Glenn 2003	\$125,375.00

- j. **Human Resource Agency – Line Item Budget**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following Line Item Budget:

Department	Service Account	Dept Name	Budget Amount
Community Action	04999510	United Way	\$17,916.00

- k. **Human Resource Agency - Contract**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved:
  - (1) *Memorandum of Understanding Between the Glenn County Human Resource Agency, Social Services Division, and the Glenn County Probation Department for Domestic Violence Services;*
  - (2) Authorize the Director, or his designee, to execute the Agreement; and
  - (3) Authorize the Director, or his designee, to modify or amend the Agreement, contingent upon County Counsel review and approval as to form.  
(No General Fund Impact)

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**I. Human Resource Agency – County Credit Card Authorization**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved list of Human Resource Agency Personnel authorized to use their County issued credit card to purchase goods and services per the authorization level guidelines as assigned by the Human Resource Agency's Purchasing Policy as follows:

Level 1: (Full Authority)

Kim Gaghagen	Cheryl Hagen	Scott Gruendl	Robyn Krause
Korri VonSeggern	Bill Krause	Dory Bowman	

Level 2: (Prior approval from Level 1)

Becky Hansen	Suzi Walsh	Karen Hansen	Christine Zoppi	Chellie Gates
Merrie Wales	David Allee	Domingo Aguilar	Carolyn Johnson	Judy Anthony

Level 3: (Direct service client needs only, requires Level 1 approval prior to the purchase)

Linda Joseph	Leslie Corbin	Cheryl Harrison	Kristine Green	Kimberly Holbrook
Heather Alexander	Duke Stemrick	Anita Perez	Gail Woolery	Chelle Whitlock
Shannon Dellinger	Kathy Terry	Linda G. Johnson	Marianne Heaton	Becki Kennedy
Sandra Valdez	Rex Gould	Chuck Haake	Brenda Prather	Craig Cassetta
Kris Ogle	Teri Palmer	Steve Thalken	Yassi Lam	Laurie Chandler
David Pratt	Erin Sumner	Marcia Schouten	Cynthia Exparza	Baduel Ramirez
Jeanne Masters	Patti Fumasi	Ken Hahn	Terri Brown	Dennis Duncan
Lucy Hernandez	Jim Rogers	Nan Simpler	Kathy Hansen	Anita Fitzgerald
Lorraine Smith	Colleen Ellis	Donna Jacobs	Marcelina Porras	Linda M. Johnson
Jason Votaw	Lisa Kelly			