



Corning Sub-basin GSA Committee Meeting Materials

March 24, 2020 | 9:00 am

1. Call to Order

The Chairperson will call the meeting to order.

2. Roll Call

Staff will conduct roll call.

3. *Approval of January 31, 2020 Meeting Minutes

Draft meeting minutes are attached.



Meeting Minutes
Regular Meeting of the Corning Sub-basin GSA Committee
Glenn-Colusa Irrigation District
344 East Laurel Street, Willows, CA 95988
January 31, 2020
1:30 pm

1. Call to Order

Lisa Hunter called the meeting to order at 1:39 pm.

2. Roll Call

	Party Representative	Member Agency
	Vince Minto	County of Glenn
X	John Viegas	County of Glenn
X	John Amaro	Glenn-Colusa Irrigation District
	Pete Knight	Glenn-Colusa Irrigation District

3. Period of Public Comment

None.

4. Selection of Chairperson and Vice Chairperson

John Amaro moved to nominate John Viegas as Chairperson. John Viegas moved to nominate John Amaro as Vice Chairperson. John Viegas moved to close nominations. The motions passed unanimously.

Chairperson: John Viegas

Vice Chairperson: John Amaro

5. Staff Reports

John Viegas assumed Chairperson responsibilities. Lisa Hunter provided brief status updates on the Technical Support Services application process and the availability of Facilitation Support Services which will be further analyzed by the outreach team.

6. Receive overview of the Memorandum of Agreement for the Formation of the Corning Sub-basin Groundwater Sustainability Agency

Lisa Hunter provided an overview of the Memorandum of Agreement (MOA) covering the Glenn County portion of the Corning Subbasin and forming the Corning Sub-basin GSA.

7. ***Consider recommendation to Parties to amend the Memorandum of Agreement for the Formation of the Corning Sub-basin Groundwater Sustainability Agency (MOA) to include the Monroeville Water District as a signatory Party to in accordance with Section 8 of the MOA.**

Lisa Hunter reviewed the request received from the Monroeville Water District and the MOA section relating to the new membership. The item was postponed due to lack of ability to have a 75% vote of committee members.

8. **Memorandum of Understanding Among Groundwater Sustainability Agencies in the Corning Subbasin**

- a. **Receive overview of the Agreement**
- b. ***Consider appointing three (3) representatives and one (1) alternate representative to serve on the Corning Subbasin Advisory Board**

Lisa Hunter provided an overview of the Agreement outlining the coordination among Groundwater Sustainability Agencies in the Corning Subbasin, comprised of the Corning Sub-basin GSA and the Tehama County Flood Control and Water Conservation District GSA. A key component of the Agreement of the formation of the Corning Subbasin Advisory Board.

Additional discussion included an overview of the GSAs, member agencies to the GSAs, jurisdictions, the decision making structure, basin boundaries, and input on Corning Subbasin Advisory Board representation. Zac Dickens provided copies of a map showing the jurisdictions of the agencies and the decision making structure relating to the Agreement.

Committee members agreed to postpone Item 8b until more committee members were present and the MOA discussion is revisited.

9. **Discuss division of duties to maintain the Corning Sub-basin GSA and provide direction to staff**

The item was reviewed and it was indicated these items can be addressed as needed. It was mentioned that all costs incurred are at the sole cost of the participating agencies and it will be important to share the division of duties necessary to maintain the GSA. It was further clarified the grant funding has a small portion allocated to administrative functions associated with grant management and little available for additional costs outside of what is allocated for the consultant work.

10. **Receive Update on Groundwater Sustainability Plan Development**

Lisa Hunter indicated the Initial Notification for GSP development has been submitted as required as well as the required letter to specific agencies. The Proposition 1 grant for nearly \$1 million was awarded to Glenn County on behalf of the Corning Subbasin. Montgomery and Associates has been hired to complete the

GSP for the Corning Subbasin. Previous work included hiring Tania Carlone with CBI to facilitate discussions regarding the decision making structure between the GSAs, as was discussed in a previous item, targeted stakeholder interviews, a public meeting, and the creation of an initial Stakeholder Communication and Engagement Plan.

11. *Consider approval of 2020 Corning Sub-basin GSA meeting schedule

The committee considered the options for meeting schedules. Staff suggested meeting at least bi-monthly during the GSP formation process. The Basin Advisory Board will also be meeting frequently. The committee members agreed to set a bi-monthly meeting schedule at the GCID Pump Station. Staff was directed to develop a draft meeting schedule to present at the next meeting based on committee members' availability.

Additional discussion included meeting frequency expectations after GSP completion.

12. Corning Sub-basin GSA Committee Member Reports and Comments

A member of the public raised a question relating to the possibility of providing grant incentives for citizens to participate in board meetings.

13. Next Meeting

The next meeting was not scheduled.

14. Adjourn

The meeting was adjourned at 2:47 pm.

4. Period of Public Comment

Members of the public are encouraged to address the Corning Sub-basin GSA Committee. Public comment will be limited to five minutes. No action will be taken on items under public comment.

5. Staff Reports

Staff from members of the Corning Sub-basin GSA will provide relevant updates. Reminders and clarifications may be made and direction may be provided to staff.

6. ***Consider recommendation to Parties to amend the Memorandum of Agreement for the Formation of the Corning Sub-basin Groundwater Sustainability Agency (MOA) to include the Monroeville Water District as a signatory Party to in accordance with Section 8 of the MOA.**

The Monroeville Water District provided a letter to the Corning Sub-basin Groundwater Sustainability Agency dated September 18, 2019 requesting to participate as a member on the MOA. They have requested guidance on next steps to facilitate entering into the MOA.

Section 8 of the MOA indicates:

ADMISSION OF NEW PARTIES. Additional parties that meet the definition of “local agency” under California Water Code Section 10721(n) may become signatories to this MOA upon approval by the Parties and execution of an amendment to this MOA by the new party’s legislative body.

The Monroeville Water District formed on January 25, 2018 in order to meet the definition of a local agency as defined by under California Water Code Section 10721(n). The District spans the Corning and Colusa Subbasins in Glenn County. Approximately 6,372 acres of the District are within the Corning Subbasin. The Corning Subbasin GSA is about 45,809 acres and the Corning Subbasin is approximately 207,342 acres.

Attachment:

Monroeville Water District Letter

Monroeville Water District

109 N Marshall Ave
Willows, CA 95988

September 18, 2019

Corning Sub-basin Groundwater Sustainability Agency
PO Box 351
Willows, CA 95988

Dear Members:

Monroeville Water District would like to participate as a member on the MOU with Glenn County and GCID for the Corning Sub-basin Groundwater Sustainability Agency.

The Monroeville Water District has designated Julia Violich as the representative of the District and Seth Fiack as the alternate.

Please advise as to what steps we would need to take to facilitate that. We look forward to collaborating to ensure our groundwater resources remain sustainable.

Sincerely,



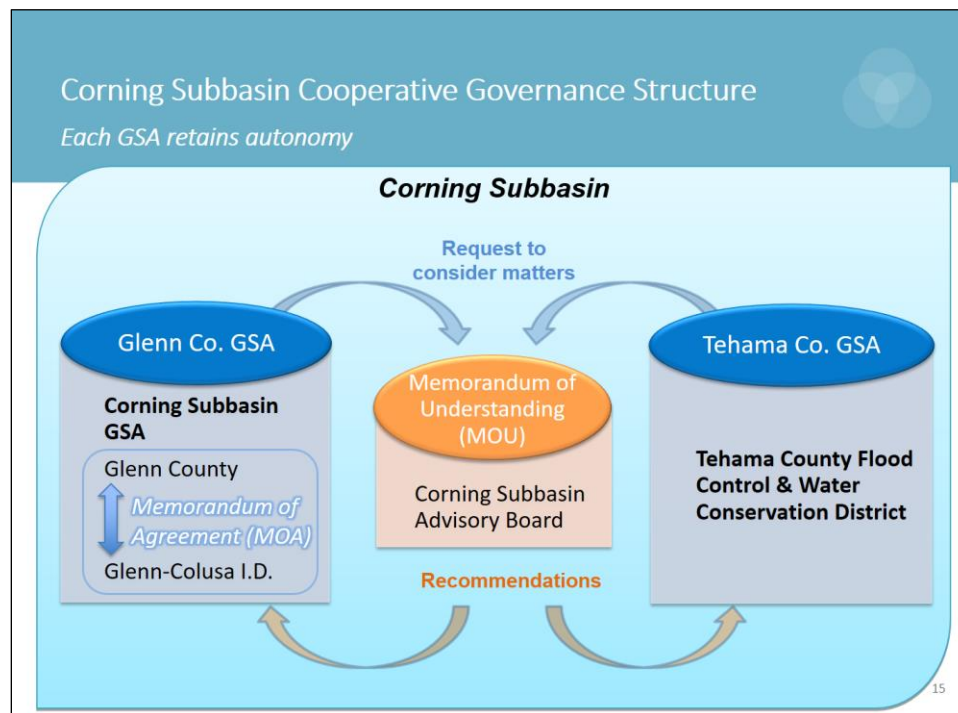
Seth Fiack, Chair

7. ***Consider appointing three (3) representatives and one (1) alternate representative to serve on the Corning Subbasin Advisory Board**

On January 31, 2020, staff provided a brief overview of the Agreement between the two GSAs in the Corning Subbasin: Corning Sub-basin GSA and Tehama County Flood Control and Water Conservation District GSA. All participating agencies have signed the Agreement.

One key provision within the Agreement is the formation of the Corning Subbasin Advisory Board composed of three representatives from each of the Members. The purpose of the Advisory Board shall be to establish:

- A GSA cooperation forum of Member Directors;
- A publicly noticed venue pursuant the Ralph M. Brown Act for public involvement in GSP development and implementation in the Basin;
- A mechanism whereby Members raise and attempt in good faith to resolve disputes that may occur between and among Members (Article 9.2 of the Agreement); and
- A mechanism to make advisory recommendations to the Members concerning development and implementation of the GSP. All decision-making authority resides with the Members' governing bodies.



The Corning Sub-basin GSA is responsible for appointing three representatives and one alternate to serve on the Corning Subbasin Advisory Board. At least one Member Director shall be a member of the Corning Sub-basin GSA. The term for each member

is four years and members shall serve at the pleasure of the Corning Sub-basin GSA.

8. Receive Update on Groundwater Sustainability Plan Development

Staff will provide a status update of GSP development. Direction may be provided.

9. Receive update on Technical Support Services Application and provide direction as needed

Staff will provide a status update on the Technical Support Services Application.

Attachment:

Staff Report

Technical Support Services Application Staff Report

March 24, 2020

Background:

Department of Water Resources (DWR) provides technical assistance and guidance through their Technical Support Services (TSS) application process to support Groundwater Sustainability Agencies (GSA) in their development and implementation of Groundwater Sustainability Plans. The Corning Subbasin Coordinator submitted a general application on behalf of Corning Subbasin GSAs for TSS which was approved January 15, 2019. Moving into phase two of the application process, staff is working on a TSS Well Service Request for one or more monitoring well installations in the Corning Subbasin. Staff is currently working with DWR staff, Corning Sub-basin GSA member agencies, Tehama County Flood Control & Water Conservation District staff, and willing landowners on monitoring well installation locations in the Tehama County and Glenn County portions of the Corning Subbasin. Landowner contact is being made for five priority sites within the Tehama County portion of the basin to determine if any sites are viable. The Glenn County portion of the basin has identified a willing landowner for one priority site. Other sites will be evaluated as needed while the TSS process continues.

The TSS Program requires the GSA to enter into an Agreement with the DWR and with the landowner to complete the installation of a monitoring well. A summary of the agreements are listed below.

Agreement between GSA and Landowner:

The process involves working with a willing landowner to gain access for installation of monitoring well(s) and securing access for maintaining and monitoring the well for the duration of time that the site is viable (a minimum of 20 years). A Land Use Agreement or a renewable Temporary Entry Permit between the GSA and Landowner is required.

Agreement between DWR & GSA:

The TSS Agreement indicates the GSA is solely responsible for design, operation, and maintenance of projects to be constructed by the State (Work Plan, Schedule, and Budget). Review or approval of plans, specifications, bid documents, or other construction documents by the State is solely for proper administration of the TSS by the State and shall not be deemed to relieve or restrict responsibilities of the GSA under the Agreement. The State may recommend modification to the designs, plans, or specifications prepared by the GSA to improve project outcomes, comply with well standards Bulletin 74-90, and/or construction efficiency. Such recommendations will be incorporated into the construction design at the GSA's sole discretion, but the Department may terminate this Agreement if it determines that failure to make the recommended changes may pose a threat to water quality.

All funding for installation of the well will be covered by TSS funding. The GSA(s) in the Corning Subbasin would assume responsibility of long term monitoring and maintenance of the well(s).

10. *Consider approval of 2020 Corning Sub-basin GSA meeting schedule

A regular meeting schedule is critical to the success of implementing the Corning Sub-basin GSA in order to stay informed, provide direction, and give input on topics relevant to GSP development and SGMA compliance. At the January 31, 2020 meeting, members agreed to schedule regular meetings bi-monthly at the Glenn-Colusa Irrigation District Pump Station. Staff was directed to develop a draft schedule for consideration at the following meeting.

Staff recommends meeting every other month on the 2nd Wednesdays at 9:30 am beginning in May. Special meetings may be called if needed.

Other options to consider include:

- 2nd Mondays at 9:30 am
- 2nd Wednesdays at 2:00 pm
- 3rd Wednesdays at 2:00 pm
- 4th Fridays at 9:30 am

Attachment:

Draft 2020 CSGSA Meeting Schedule



DRAFT CSGSA 2020 Meeting Schedule

Meetings of the Corning Sub-basin GSA Committee will generally be held on the 2nd Wednesday every 2nd month at the Glenn-Colusa Irrigation Pump Station located at 7854 County Road 203, Orland, CA 95963. Exceptions are noted below.

Date	Time	Location
May 13, 2020	9:30 am	GCID Pump Station
July 8, 2020	9:30 am	GCID Pump Station
September 9, 2020	9:30 am	GCID Pump Station
November 10, 2020*	9:30 am	GCID Pump Station

*Wednesday, November 11, 2020 is a Holiday

11. Discuss and provide guidance on remote meetings in response to State and Federal COVID-19 Guidance

State and Federal guidance has been issued on meeting gatherings and encouragement of the use of teleconferencing in order for individuals to maintain social distancing. Staff recommends holding discussion on protocols to continue GSP development with robust stakeholder engagement while also following State, Federal, and local guidance.

12. Corning Sub-basin GSA Committee Member Reports and Comments

Members of the CSGSA Committee are encouraged to share information, reports, comments, and suggest future agenda items. Action cannot be taken on matters brought up under this item.

13. Next Meeting

The next meeting and location will be determined in Item 10.

14. Adjourn

The meeting will be adjourned.
