



MINUTES
AIRPORT ADVISORY COMMITTEE (AAC)
Glenn County, California

Wednesday, April 6, 2022

Members Present:

Ernie Pieper, Secretary
Jamie Lely, Chair
Gerald Kraemer, Vice-Chair
Mike Peavy, Willows

Members Absent:

Taylor Michaud, Willows
Ken Hahn, BOS Liaison

Others Present:

None

Staff Also Present:

Don Rust, PW Director, Airport Manager
Talia Richardson, PW Deputy Director
Jolene Swanson, PW Clerk
Alex Galvan, PW Airport Site Worker
Nathan Mendes, PW
Scott DeMoss, CAO

THIS MEETING WAS RECORDED AND FURTHER DETAIL CAN BE HEARD BY USING THE FOLLOWING LINK



GLENN COUNTY
AIRPORT ADVISORY

The meeting was called to order by Chair Lely at 3:37 p.m.

1. Roll Call

Jamie Lely, Orland, Chair
Mike Peavy, Orland

Ernie Pieper, Willows
Jerry Kraemer, Orland, Vice Chair

Absent

Taylor Michaud, Willows
Ken Hahn, BOS Liaison

2. 2022 Elections

Matter: Election of 2022 Chairman
Documents: None
Proceedings: Chair Lely introduced item asking for nominations for Chairman. Member Lely nominated Member Kraemer as Chairman; Member Peavy seconded the nomination. Hearing no other nominations, roll call vote was made.
Roll Call Vote: Yea: Lely, Peavy, Pieper, Kraemer
Nay: None
Absent: Michaud, Hahn
Abstain: None

Matter: Election of 2022 Vice-Chairman
Documents: None
Proceedings: Chair Kraemer introduced item asking for nominations for Vice-Chairman. Member Peavy nominated Member Lely as Vice-Chairman; Member Pieper seconded the nomination. Hearing no other nominations, roll call vote was made.

Roll Call Vote: Yea: Kraemer, Peavy, Pieper, Lely
Nay: None
Absent: Michaud, Hahn
Abstain: None

3. Approval of Minutes

Matter: Approve Minutes of January 5, 2022 meeting
Documents: January 5, 2022 Minutes
Proceedings: Chair Lely introduced item asking for any comments or corrections. None being heard, asked for motion.
Motion/Second: Member Pieper / Member Peavy
Order: Approve minutes of January 5, 2022
Vote: Unanimous

4. Public Comment Period

None

5. Discussion Items

Matter a: Budget/Staff Report
Documents: Auditor Cash Balance Report, period ending 4/5/2022.
Proceedings: Talia Richardson reported cash in treasury of \$678,588.18.
Member Pieper inquired on COVID related grants and what they were for. Mrs. Richardson replied they covered loss of fuel sales and site worker expenses.
Member Peavy inquired why we were over on “Professional” budget. Alex Galvan explained it was due to the required trimming of the trees next to the Pilot’s Lounge at 037. Mr. Galvan further reported the beacon light at WLW had to be replaced for the second time since November. Road crew sprayed for weed abatement at both airports. Mowing was done and the Hurlburt’s just cut hay and will be cleaning up. Fuel prices are on the rise. Continue to work on weed issue on the tarmac, road sprayed and Mr. Galvan is using a shovel. Mr. Galvan also directed the City Sweeper to stay off asphalt to preserve integrity.
Member Kraemer commented regarding the beacon at WLW, possibly check transformer for voltage; may need to be replaced. Member Peavy added we may want to move to LED.
Member Peavy inquired on the weed issue at 037. Mrs. Richardson reported she had a meeting with Ag Department as to what is needed to spray and when. We have the equipment but, there is an issue with product availability. A road employee has been placed in charge to handle airports specifically and will communicate with Ag. Mr. Galvan shared that the Michauds have offered to assist if needed.
Mr. Galvan updated there are no vacancies at 037 and there are 5 vacancies at WLW. Member Peavy inquired how many are unusable. Mr. Galvan reported only hangar 9 has door issues currently.
Member Pieper reported his hangar door is sagging and rubbing. Mrs. Richardson stated Alex will get with Facilities to repair. Member Kraemer inquired who is responsible for door/header issues if aircraft is damaged. Scott DeMoss, CAO, replied County Counsel has addressed this in the

lease. Member Lely commented that it states the plane owner is responsible. Mr. Rust added it depends on which lease you have. Mrs. Richardson pulled up the current lease to see verbiage and reviewed with committee. Member Pieper asked, "Shouldn't the Landlord be responsible?". Mr. DeMoss replied the hangars belong to the Airports, not the County. Member Lely requested staff look into what exactly the County insurance covers. Mr. DeMoss replied he would look into this with County Counsel, specifically "structural" issues.

Discussion item only

Matter **b**: Airport Consultant Update
Documents: None
Proceedings: Nathan Mendez updated the committee the Board of Supervisors (BOS) have awarded Mead & Hunt with the contract for Engineering Services. Planning and Environmental Services is under evaluation and will go to the BOS April 19, 2022.

Discussion item only

Matter **c**: WLW Drainage Upgrades and Pavement Rehabilitation Project
Documents: None
Proceedings: Bids closed April 5th; four bids received. Working on grant application. Member Peavy inquired on status of the Michaud's area. Mrs. Richardson replied we are in conversation with Member Michaud. Mr. Mendes reminded members the grant only funds what is on the Airport Layout Plan (ALP) and bid has not been selected yet, adding low bid was just under \$700 thousand.

Discussion item only

Matter **d**: WLW Parking Issue/Signage Update
Documents: None
Proceedings: No Parking more than 36 hours signs have been ordered to be placed behind Nancy's Airport Café.

Discussion item only

Matter **e**: Amazon/Airport Driveway Update
Documents: None
Proceedings: K-rails installed at 037 to reduce Amazon traffic on the airport driveway.

Discussion item only

Matter **f**: Bipartisan Infrastructure Law (BIL) – Airport Infrastructure Grants (AIG)
Documents: None
Proceedings: Mr. Mendes reported funding to be received is \$159 thousand, per airport, per year, for five (5) years. Plans have been submitted on how funds will be used, putting FAA required repairs first.
Member Kraemer inquired if re-routing of taxiway is part of this. Mrs. Richardson replied she would verify.
Member Lely inquired if there was budget available for general repairs. Mrs. Richardson stated yes.
Member Pieper commented the Mann & Michaud’s need paint. Mr. Galvan replied we could use TLC original paint.

Discussion item only

Matter **g**: Ad Hoc Committee Update – Potential Airport Clean-Up Events
Documents: None
Proceedings: Member Peavy reported he spoke with Member Lely and she thinks she can get help. Also met with Superintendent Tracey Quarne regarding student volunteers. Mr. DeMoss commented Tracey Quarne is a good contact as he has many contacts for volunteers. Mr. Galvan added that Orland High School requires 20 hours of community service. Mr. Rust suggested scheduling something before schools out.
Mrs. Richardson suggested having a follow up meeting and asked members to reach out for volunteers for this committee.

Matter **h**: Status of New Lease Agreements – CAO/County Counsel
Documents: None
Proceedings: Nothing to report at this time

6. Action Items

None

7. Unscheduled Matters

Member Kraemer inquired if the Mead & Hunt Orland-Haigh ALP was revisable. Mr. Mendes stated only in the future. Mr. Kraemer suggested looking at the taxiways for future.
Member Lely suggested fund raisers for items the members and renters would like to see taken care of. Mr. DeMoss responded he would look into the County Policy staff approved versus Board of Supervisor approved.

8. Call for Agenda Items for Next Meeting

- a. Adhoc Committee Status/Update
- b. OA Taxiway ALP Discussion
- c. Fund Raiser Discussion
- d. Lease Agreements Status
- e. Meeting Location in Orland – Firehouse or Office of Education

9. Next Regular Scheduled Meeting

Wednesday July 6, 2022 at 3:30 p.m.

Public Works Agency

Conference Room

777 N Colusa Street

Willows, CA 95988

Adjourn

Meeting adjourned 4:51 p.m.