

**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
REUSE COMMITTEE**

Wednesday, March 22, 2017

Present:

Keith Corum, Board of Supervisor	Jody Samons, HHS
Christine Zoppi, HHS	Joe Bettencourt, PPWA
Chip Meriam, Interim Assessor/Recorder	Jolene Swanson, PPWA
Ed Lamb, DOF	
Matt Gomes, PPWA	

CALL TO ORDER: Christine Zoppi, Health & Human Services Agency (HHS) called the meeting to order at 9:01 a.m. after confirming a quorum.

1. Unscheduled Items – Members of the Public to Address the Committee

None heard.

2. Notice and Posting of Meeting

Proceedings: Mrs. Swanson reported the meeting notice was posted on Monday, March 13, 2017

3. Minutes

Matter: Approve Minutes of January 25, 2017

Documents: Minutes of January 25, 2017

Proceedings: Mrs. Zoppi asked members if they had any comments or corrections to the minutes.
Hearing none, Mrs. Zoppi asked for motion.

Motion/Second: Member Gomes / Member Lamb

Order: Approve Minutes of January 25, 2017

Vote: Unanimous

4. Review, Discussion and Possible Action Regarding CDBG Funding and Matching CDBG Re-Use Funds

Matter a: REVIEW OF CDBG REVOLVING LOAN FUNDS (RLF)

Documents: None

Proceedings: Christine Zoppi reported fund balances of #280 (Business Assistance) - \$24,223, Notes Receivable balance of \$252,377, #242 (Housing Rehabilitation) - \$404,447, little activity; working on expansion, #342 (Unrestricted) - \$102,891 trying to preserve.

Matter b: STATUS/UPDATE ON OPEN GRANT ACTIVITIES

Documents: None

Proceedings: - **Micro Enterprise Technical Assistance** – Jody Samons reported one applicant this week for a total of three, goal is eighteen. Looking for new small businesses needing assistance, looking to partner with Chamber of Commerce.
- **Business Assistance Revolving Loan Funds** – No updates.
- **Hamilton City Community Facility Feasibility Study** – Joe Bettencourt reported working on special conditions, in development stages, closes out 2019. Ed Lamb inquired if President Trump's budget had any effect. Mr. Bettencourt replied not currently but, possibly in the future. Mrs. Zoppi inquired if there was a need for public input in this planning stage. Mr. Bettencourt responded no need for stake holder input because its ADA upgrades. Mr. Gomes added community will have a chance to review. Chip Meriam inquired of any ADA issues in the kitchen. Mr. Gomes responded yes, the counter height/accessibility needs to be addressed.

- Hamilton City Drainage Improvements – Mr. Gomes reported estimate is in to repair Fourth Street where underground work had taken place, may be able to use Road funds to supplement, we want to fix it right to avoid future issues. Jody Samons commented there will be a lot more traffic with Holly Sugar in. Mrs. Zoppi inquired of any chance for public meetings for input. Ms. Samons replied we are only in beginning stages to get Conditional Use Permit.

Matter **c**: 2017 CDBG NOFA

Documents: None

Proceedings: Mr. Bettencourt reported drawing up numbers, with 2012 extended, it will put us over the 50% allowing us to apply for 2017 (if CDBG allows to take into consideration 2012), with July deadline. Mr. Gomes and Mrs. Zoppi inquired on effects from Trump Administration. Mr. Bettencourt responded he will follow up with Connie for answer. Mr. Gomes mentioned low income, stating Northeast Willows Service Area does not qualify. Mrs. Zoppi requested the homeless issue be looked into. Mr. Gomes responded with the negative population growth, not sure if we have time. Hamilton City is currently at a point we can step away if need be.

Matter **d**: FIVE YEAR PLAN

Documents: None

Proceedings: Mrs. Zoppi stated we need to look at priority list to determine if an income study is needed. Mr. Bettencourt to follow up with Connie on turn around for studies.

Priority List

Westside Domestic Violence Shelter (**Health & Safety**)

*Housing for adults w/disabilities (**PTA - Health & Safety**)

NE Willows storm drainage

Hamilton City storm drainage

Elk Creek water supply (**Health & Safety**)

Butte City water supply (**PTA - Health & Safety**)

Boys & Girls club

Elk Creek fire hall

*Aging & disabled needs countywide (**PTA**)

*Low income housing

*Housing density scattered site (second dwelling)

*Micro housing study

Business capacity (**PTA – Broadband**)

Infrastructure (Rail) – Jody Samons to work with Jeff

Hamilton City waste water (**Health & Safety**)

Specialty food & micro business opportunities

Planning studies (Airport Industrial park)

Prioritized List (3 PTAs per cycle)

Butte City water supply (**PTA - Health & Safety**)

Elk Creek water supply (**Health & Safety**)

Westside domestic (**Health & Safety**)

*Housing

5. **Call for Future Agenda Items**
Five Year Plan discussion, Income Study Update.

6. **Next Scheduled Meeting**
May 24, 2017 at 9:00 a.m.
Board of Supervisors Conference Room,
Willows Memorial Hall
525 W. Sycamore Street, Willows, CA

Meeting adjourned at 10:03 a.m.

~ Respectfully prepared and submitted by Jolene Swanson, PPWA ~