

**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
REUSE COMMITTEE**

Wednesday, November 15, 2017

Present:

Sendy Perez, HHSA

Matt Gomes, PPWA

Di Aulabaugh, PPWA/Clerk of BOS

Jolene Swanson, PPWA

Ed Lamb, DOF

Keith Corum – Chair, BOS

Jody Samons, HHSA

CALL TO ORDER: Chair Corum called the meeting to order at 3:05 p.m. after confirming a quorum.

1. Unscheduled Items – Members of the Public to Address the Committee

Chairman asked for comments from the public, staff and any others that wished to address the committee on items that were not listed on the agenda. None were heard.

2. Notice and Posting of Meeting

Proceedings: Mrs. Swanson reported the meeting notice was posted at Willows Memorial Hall, 525 W. Sycamore Street, Willows, CA as required on Wednesday, November 8, 2017

3. Minutes

Matter: Approve Minutes of July 26, 2017 and September 27, 2017

Documents: Minutes of July 26, 2017 and September 27, 2017

Proceedings: Chair Corum asked members if they had any comments or corrections to the minutes as presented. Hearing none, Chair Corum asked for motion.

Motion/Second: Member Lamb / Member Gomes

Order: Approve Minutes of July 26, 2017 and September 27, 2017.

Vote: Unanimous

4. Review, Discussion and Possible Action Regarding CDBG Funding and Matching CDBG Re-Use Funds

Matter **a**: REVIEW OF CDBG REVOLVING LOAN FUNDS (RLF)

Documents: None

Proceedings: No report given as Member Royce was absent.

Matter **b**: STATUS/UPDATE ON OPEN GRANT ACTIVITIES

Documents: None

Proceedings: - **14CDBG9889 Micro Enterprise Technical Assistance and Business Assistance RLF** – Jody Samons reported wrap up of activities, period was up October 31, 2017, Yassi is completing report process in preparation for reimbursement back to State.

- **16CDBG11149 Hamilton City Community Library and Hall** – Di Aulabaugh reported plans and specs for Hamilton City are underway to go out for RFP, work to be done next construction cycle.

Matter c: 2017 CDBG NOFA
Documents: None
Proceedings: Ms. Aulabaugh reported priorities had been identified and narrowed down to Domestic Violence Shelter's ADA issues. Found building needs to be demolished and rebuilt. Funds not expended so no application will be completed this round, all attempts exhausted and waiver issued.

5. **Call for Future Agenda Items**

Nothing new added, continue as presented.

6. **Next Scheduled Meeting**

January 24, 2018 at 9:00 a.m.

Board of Supervisors Conference Room,
Willows Memorial Hall
525 W. Sycamore Street, Willows, CA

Meeting adjourned at 3:17 p.m.

~ Respectfully prepared and submitted by Jolene Swanson, PPWA ~