



COUNTY OF GLENN ELECTIONS DEPARTMENT

SENDY PEREZ
Assessor
County Clerk
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Elections

Courthouse Complex
516 West Sycamore Street, 2nd Floor
Willows, CA 95988

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FAX (530) 934-6571

November 7, 2023

To: Candidate
From: Karleen Price
Subject: Candidate Statements

Attached please find the Candidate Statement Application. The candidate filing period is November 13 – December 8, 2023. We must receive the candidate statement and deposit in our office by 5pm on December 8, 2023.

If submitting the candidate statement electronically, be sure to mail or bring in a signed paper copy of the statement along with the deposit. Please make the check payable to Glenn County Elections.

Please feel free to contact our office by phone at (530) 934-6414, or email us at elections@countyofglenn.net should you have any questions.

You may also check our website for regularly updated information at <https://www.countyofglenn.net/dept/elections/welcome>

Thank you!

Karleen Price

CANDIDATE'S STATEMENT OF EDUCATION AND QUALIFICATIONS
(California Elections Code §§13307-13309, 13311)

NOTICE TO CANDIDATE: This statement may include your age, occupation and a brief description of not more than 250 words of your education and qualifications. All statements will be printed in a style determined by the governing body conducting the election. Read the Word Count Guidelines and Candidate Statement Instructions that accompanies this form. Please type in upper and lower case. Your statement will be printed exactly as submitted by you; check carefully for errors in spelling, punctuation and grammar before filing.

<p style="text-align: center;">THE ELECTION OFFICER SHALL COMPLETE THIS BOX BEFORE RELEASING THIS FORM.</p> <p>Candidate for _____ (Title of Office Sought)</p> <p>of the _____ (Name of Local Agency, City, County or District)</p> <p>at the _____ (Title of Election)</p> <p>to be held _____ (Date of the Election)</p> <p>The governing body conducting this election has determined that the cost of the statement is the responsibility of the <input type="checkbox"/> CANDIDATE <input type="checkbox"/> DISTRICT (check one)</p>	<p style="text-align: center;">CANDIDATE INSTRUCTIONS:</p> <ol style="list-style-type: none">1. Carefully read the notice above.2. Preferably submit statement on CD. If you submit a hard copy instead, an additional \$100 will be charged for labor.3. When submitted, we will print your statement from the CD and have you sign it. Return your completed statement to the elections official conducting the election with your nomination papers and deposit no later than the close of the nomination period for the office. The amount required for deposit is based on the estimated cost of printing and mailing the statement. English and Spanish included. <p>State Senate District 1 \$1,150 State Assembly District 3 \$1,150 US Congressional District 1 \$1,150</p>
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NAME: _____ **AGE:** _____
(Optional – If left blank, will not be printed)

OCCUPATION: _____
(Optional - May be more descriptive than what appears on the ballot - If left blank, will not be printed)

EDUCATION AND QUALIFICATIONS: _____
(Preferably submit statement on a CD, same rules apply on word count). You may use a separate sheet of paper. Statement and word count start here.

AUTHORIZATION - CHECK AT LEAST ONE BOX :	
<input type="checkbox"/> I do not wish to file a statement.	
<input type="checkbox"/> I hereby state that I have prepared the above statement to be printed in the voter information pamphlet to be distributed to qualified voters. I further state that if the cost of printing is the responsibility of the candidate, I will pay for my prorated cost of the statement at such time as instructed by the officer conducting the election.	
<input type="checkbox"/> I am indigent and unable to pay for my prorated share of the cost in advance. Attached is a financial statement pursuant to Elections Code §13309 and a release authorizing you to obtain a copy of my most recent federal income tax form. I certify under penalty of perjury under the laws of the State of California that the financial statement is true and correct.	
Date: _____	Candidate's Signature: _____
Address: _____	Printed Name: _____

STATEMENT OF WITHDRAWAL: Statements may be withdrawn until 5:00 p.m. on the next working day following the close of the nomination period (extended nominations if applicable). Deposits collected for withdrawn statements will be returned.	
In the event there is no opposition for this contest, please do not print this statement.	
Date: _____	Candidate's Signature: _____
By signing below, I hereby withdraw my statement pursuant to Elections Code Section 13307(a)(3).	
Date: _____	Candidate's Signature: _____

CALIFORNIA ELECTIONS CODE

Sec. 9. (a) Counting of words, for purposes of this code, shall be as follows:

- (1) Punctuation is not counted.
 - (2) Each word shall be counted as one word except as specified in this section.
 - (3) All geographical names shall be considered as one word; for example, "City and County of San Francisco" shall be counted as one word.
 - (4) Each abbreviation for a word, phrase, or expression shall be counted as one word.
 - (5) Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
 - (6) Dates consisting of a combination of words and digits shall be counted as two words. Dates consisting only of a combination of digits shall be counted as one word.
 - (7) Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as "one," shall be considered as a separate word or words. "One" shall be counted as one word whereas "one hundred" shall be counted as two words. "100" shall be counted as one word.
 - (8) Telephone numbers shall be counted as one word.
 - (9) Internet web site addresses shall be counted as one word.
- (b) This section shall not apply to counting words for ballot designations under Section 13107.

Sec. 13307. (a) (1) Each candidate for nonpartisan elective office in any local agency, including any city, county, city and county, or district, may prepare a candidate's statement on an appropriate form provided by the elections official. The statement may include the name, age and occupation of the candidate and a brief description, of no more than 200 words, of the candidate's education and qualifications expressed by the candidate himself or herself. However, the governing body of the local agency may authorize an increase in the limitations on words for the statement from 200 to 400 words. The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. (2) The statement authorized by this subdivision shall be filed in the office of the elections official when the candidate's nomination papers are returned for filing, if it is for a primary election, or for an election for offices for which there is no primary. The statement shall be filed in the office of the elections official no later than the 88th day before the election, if it is for an election for which nomination papers are not required to be filed. If a runoff election or general election occurs within 88 days of the primary or first election, the statement shall be filed with the elections official by the third day following the governing body's declaration of the results from the primary or first election. (3) Except as provided in Section 13309, the statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. of the next working day after the close of the nomination period.

(b) The elections official shall send to each voter, together with the sample ballot, a voter's pamphlet which contains the written statements of each candidate that is prepared pursuant to this section. The statement of each candidate shall be printed in type of uniform size and darkness, and with uniform spacing. The elections official shall provide a Spanish translation to those candidates who wish to have one, and shall select a person to provide that translation from the list of approved Spanish language translators and interpreters of the superior court of the county or from an institution accredited by the Western Association of Schools and Colleges.

(c) The local agency may estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the federal Voting Rights Act of 1965, as amended. The local agency may require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the receipt for the payment shall include a written notice that the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the elections official is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the elections official may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the elections official shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

(d) Nothing in this section shall be deemed to make any statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous, or libelous statements offered for printing or contained in the voter's pamphlet.

(e) Before the nominating period opens, the local agency for that election shall determine whether a charge shall be levied against that candidate for the candidate's statement sent to each voter. This decision shall not be revoked or modified after the seventh day prior to the opening of the nominating period. A written statement of the regulations with respect to charges for handling, packaging, and mailing shall be provided to each candidate or his or her representative at the time he or she picks up the nomination papers.

(f) For purposes of this section and Section 13310, the board of supervisors shall be deemed the governing body of judicial elections.

Sec. 13308. In addition to the restrictions set forth in Section 13307, any candidate's statement submitted pursuant to Section 13307 shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for judicial office or to another candidate's qualifications, character, or activities. The elections official shall not cause to be printed or circulated any statement which the elections official determines is not so limited or which includes any reference prohibited by this section.

Guidelines for Preparing a Candidate Statement of Education & Qualifications for Inclusion in the Glenn County Voter Information [EC 13307]

- Candidate Statements of Qualifications are optional and are printed at the expense of the candidate, unless otherwise determined by the governing body. Candidates are required to prepay the estimated cost and will either be billed for the additional cost or refunded any overpayment following the election. Estimated costs for Statements of Qualifications are based on the total costs of printing, handling, translating and mailing the candidate's statements.
- The body of the statement (not including the name, age and occupation subheading) shall not exceed 200 words. (or 250 words for candidates for US Representative in Congress, State Senator, and Member of the State Assembly) Words are counted pursuant to Elections Code Chapter 1, Section 9.
- Candidates must carefully check their statements for spelling, punctuation or grammatical errors. The County Clerk is not responsible for making corrections to the candidate's statement.
- Statements must be provided in electronic format in Microsoft Word, along with a printed hard copy signed by the candidate.
- Statements shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. Statements shall not include the party affiliation of the candidate nor membership or activity in partisan political organizations.
- Statements shall be written in the first person. Each statement shall be accompanied by declaration executed under penalty of perjury declaring that the information contained therein is true and correct.
- Statements will be printed in random alphabet order unless repositioned due to space considerations. Statements do not rotate.

FILING INFORMATION

- Statements shall be filed with the county elections official when nomination papers are returned for filing.
- Statements shall remain confidential until the expiration of the filing deadline. Statements may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. of the next working day after the close of the nomination period.
- Statements are subject to examination and challenge by any voter of the jurisdiction for a period of 10 calendar days following the close of the filing for each office.

Word Count Guidelines

The County Elections Official uses the guidelines listed below for counting words:

1. The name, office title and age at the top of the form are not counted, only the text.
2. Punctuation marks are not counted.
3. Geographical names such as cities, towns or states are counted as one (1) word.
EXAMPLES: Hamilton City, Glenn County, San Francisco County, New York
4. The words “a”, “I”, “the”, “and”, “an”, are counted as individual words.
5. **MONETARY AMOUNT** – such as \$1,000 is counted as one (1) word.
6. **ABBREVIATIONS** – are counted as one (1) word.
EXAMPLES: UCLA, PTA, USMC, L.A.P.D.
7. Hyphenated words that appear in any generally available standard reference dictionary within the 10 (ten) calendar years directly preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
8. **NUMERIC COMBINATIONS** – are counted as one (1) word.
EXAMPLES: 1973, 13 ½, 1971-73, 5%, 8/3/91.
9. Internet web addresses and telephone numbers shall be counted as one word.

(EC Section 9)

If the text exceeds the word limit, the author will be asked to delete or change a sufficient number of words, or a sentence, until the statement is within the required word limit.

Printing requirements make it necessary to print all statements in a uniform style.

All statements, therefore, will be set in a left-justified format, so as to fit within a ¼ page space (for a 200-word statement). Entire statements in all capital letters, multiple indentations, circles, or arrows cannot be accommodated. Generally, any characters that can be produced from a standard keyboard are acceptable.

(i.e. !, @, *, %, &, #, (), +, =, -).

It is the policy of the County Elections Official that statements will not be accepted if they include bold face type, All Caps, Italics or Underlining.

All statements should be checked by the candidate for spelling and punctuation, as the County Elections Official is not permitted to edit any material contained therein. Statements will be printed exactly as submitted.

We encourage candidates to submit their statements on a CD using either 8 or 10 point Arial Font. Nothing in the foregoing shall be deemed to make any such statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing or contained in the Voter's Information Pamphlet.