

JOHN CHIANG California State Controller

NEGOTIATION AGREEMENT COUNTYWIDE COST ALLOCATION PLAN

County of Glenn Willows, California

Date:

July 14, 2008

Filing Ref:

GLE09

Pursuant to federal Office of Management and Budget (OMB) Circular A-87, the State Controller's Office formally approves the Countywide Cost Allocation Plan as described in Section I for use in the 2008-09 fiscal year. This approval is subject to the conditions contained in Section III.

Departmental indirect cost proposals should clearly identify those costs that have been distributed through Sections I and II of this agreement in accordance with the guidelines of the responsible grantor agency for that department. Further, data processing systems may be subject to grantor agency approval prior to the reimbursement of certain costs allocated, billed, or cost applied from the Data Processing Department.

SECTION I: COSTS DISTRIBUTED THROUGH COUNTYWIDE COST ALLOCATIONS

The indirect overhead and support service costs listed in **Exhibit A** (attached) are formally approved as actual costs for the **2006-07** fiscal year and as estimated costs for the **2008-09** fiscal year on a "fixed with carry-forward" basis. These costs may be included as part of the costs of the county departments indicated effective **July 1, 2008**, for further allocation to federal grants and contracts performed by the respective county departments.

SECTION II: COSTS DISTRIBUTED THROUGH BILLING OR COST TRANSFER MECHANISMS

- 1. Employee Fringe Benefits
- 2. Department of Finance
- 3. Annual Audit
- 4. County Counsel
- 5. Personnel
- 6. Facilities Maintenance
- 7. Employee Benefits
- 8. Data Processing
- 9. Service Center (ISF)

- 10. Public Works (ISF)
- 11. Human Resources (ISF)
- 12. Health Services (ISF)
- 13. Central Services (ISF)
- 14. Vegetation and Environmental Management (ISF)
- 15. Data Processing (ISF)
- 16. Underground Storage Tanks (ISF)
- 17. Tri-County Bee (ISF)

In addition to Section I, which provides for services furnished but not billed, the services listed above are furnished and billed to state/local departments and agencies.

Direct charges from the above centers should be billed or cost applied in accordance with the procedures established by the county as described in its Countywide Cost Allocation Plan and may be included as part of the costs of the county departments indicated in Section I.

SECTION III: CONDITIONS

- A. LIMITATIONS: Use of the amounts contained in this Negotiation Agreement are subject to any statutory or administrative limitations and, when ultimately allocated to individual grants or contracts through the indirect cost proposals of each county department, are applicable only to the extent that funds are available. Acceptance of the amounts agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the county were included for distribution in its Countywide Cost Allocation Plan as finally accepted, and that such costs are legal obligations of the county and allowable under the governing cost principles, (2) that similar types of costs have been accorded consistent accounting treatment, and (3) that the information provided by the county that was used as the basis for acceptance of the amounts agreed to herein is not subsequently found to be materially incomplete or inaccurate.
- **B. CHANGES:** Fixed amounts contained in this Negotiation Agreement are based on the organizational structure and the accounting system in effect at the time the proposal was submitted. Significant changes in the organizational structure or changes in the method of accounting for costs that materially affect the amount of reimbursement resulting from use of the amounts in this Negotiation Agreement will require prior approval of the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.
- C. FIXED AMOUNTS: The fixed amounts contained in Section I of this agreement are based on an estimate of the costs that will be incurred during the period to which the amounts apply.

When the actual costs for this period are determined, any differences between the fixed costs used as an estimate and the actual costs will be considered in a subsequent agreement.

- **D. BILLED COSTS:** Charges for the services cited in Section II will be billed or cost applied in accordance with the procedures established by the county and recorded on the books of the cost center providing the service. Such charges will be based on the actual allowable costs, as defined by OMB Circular A-87, incurred by the cost center responsible for providing the service. Any differences between the billed allowable costs and the actual allowable costs for a particular accounting period will be considered in a subsequent agreement.
- E. NOTIFICATION TO STATE AND FEDERAL AGENCIES: Copies of this document will be provided to other state and federal agencies as a means of notifying them of this approval.
- F. SPECIAL REMARKS: None.

SECTION IV: ACCEPTANCE	
COUNTY OF GLENN	JOHN CHIANG CALIFORNIA STATE CONTROLLER
By Janton	By Michael J Wavey
Don Santoro	Michael J. Havey, Chief
Name	Bureau of Payments
Director of Finance	Division of Accounting and Reporting
Title	luly 21,2008
Date	Date

Negotiated by Phillip Pangilinan

Telephone (916) 322-0798

cc: State and Federal Agencies

Attachment

							* .				
FY 06/07 Actual		Building Use	Equipment Use	County Admin Officer 01011013	Dept of Finance 01011040	Annual Audit 01011051	County Counsel 01011080	Personnel 01011090	Facilities Maintenance 01011120	Building Maintenance 01011120	Janitorial Services 01011120
01011010 Boa	ard of Supervisors	8,346		102,432	2,311	1.77.4					
	rk of the Board	.,	424	42,529	1,249	174	56,372	3,297	6,929	9,622	8,880
	essor	5,140	4,474	402	5,336	86	1,218	1,319			
	ctions	3,858	31,833	86		408	1,218	5,957	7,643	8,463	18,137
	veyor	-,	51,055	18	1,810	183	2,119	805	4,515	5,521	9,068
	irt Revenues			116	82	37					
01012050 Juve	enile Justice Commission			0	587	245					
	nd Jury				4	0					
01012100 Indi	gent Defense			2,097	2,535	7	2,119				
	od Control		745	1,331	453	159	2,119				
01012180 Agri	iculture Commissioner	2,095		2,521	44	19					
	lding Inspector	2,093	8,242	3,035	8,126	667	3,337	10,437	10,530	4,165	20,006
	order	8,664	12 416	112	2,514	237	1,218	2,932	2,084	2,055	11,503
01012230 Core		0,004	13,416	310	2,929	213	1,060	2,399	7,193	9,695	9,218
	lic Guardian	37	50.5	12	120	25				,	-,0
	ergency Services	37	725	37	1,110	79	33,239	1,319	977	4,526	949
	ning		418	1,266	882	21				1,0 = 0	242
	mal Control		1,157	3,198	4,177	569	24,529	4,409	2,559	2,201	12,179
01014022 Hosp				6,358	2,765	167	1,218	3,084	3,314	2,507	12,292
	erans' Services			4,055	798	165			- 3	2,507	12,272
01016040 Libra		10		218	454	19		659	375	1,163	244
	perative Extension			448	170	62				1,103	2-1-1
	ic Health	4,279	2,057	466	2,049	101	1,060	2,638	9,466	10,380	24,892
	tal Health	4,849		5,397	8,950	1,238	12,715	4,456	6,296	17,976	21,830
	ohol & Drug Abuse	6,430		4,513	25,867	2,912	1,060	18,777	8,329	22,910	
	tal Health Users Group	4,528		854	5,609	480	,	6,401	12,506	18,806	28,948
	g Court							5,751	12,500	10,000	29,683
	ernal & Child Health			61	1,812	130		1,932			
	nen, Infants & Children			69	815	146		659			
01024170 Calif	fornia Children's Services			97	2,299	206		2,376			
	al Services Administration			280	1,506	149	1,060	1,319			
	rict Attorney	•••		4,113	106,034	8,280	22,251	38,542			
01042110 Sheri		230	4,119	424	5,352	461	3,337	6,103	6,908	19,584	17,926
	iff's Dispatch	2,117	103,328	1,851	18,219	2,151	16,263	19,800	18,013	218	28,430
	iff's Civil Division	250		1,372	4,334	247	•	4,592	1,072	(621)	4,082
STOTELLO DITCH	III 9 CIAII DIAISIOU			45	1,061	96	•	1,319	1,0/2	(021)	4,002
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FY 06/07 A	ctual	Building Use	Equipment Use	County Admin Officer 01011013	Dept of Finance 01011040	Annual Audit 01011051	County Counsel	Personnel		Building Maintenance	Janitorial Services
•				01011013	01011040	01011051	01011080	01011090	01011120	01011120	01011120
01042136	Court Security	172		37	1,979	78		2 20=			
01042140	Jail	98,728	5,083	2,792	14,746	1,482		3,297	143	199	183
01042150	Probation	2,776	5,844	1,717	7,780	533	1 210	16,484	60,054	12,093	21,467
01042155	Juvenile Hall	39,520	-,	829	6,014	427	1,218	8,764	7,771	6,840	23,693
01042158	Delinquency Prevention			15	421	32		5,770	15,273	23,821	
01042360	Boat Patrol			26	950	55		659			
01054010	California Waste Management			4	16	33 7		1,319			
01054011	Emergency Preparedness Grant			4,243	836	122		650			
01054014	Substance Abuse Prop 36			82	1,548	174		659			
01055340	Child Support	5,375		394	6,921	391	2.505	(61)			
01203010	Road	80		1,744	18,287		2,595	7,253	6,574	15,907	18,951
01602270	Fish & Game Commission			2	31	2,811	1,060	17,440	471	1,292	1,471
01906020	Office of Education	5,388		245	94,978	4					
02000000	Solid Waste	- ,		656	5,693	77	1.210	4	3,945	3,272	
02050000	Orland Airport			123	901	947 261	1,218	4,616	6,213		
02070000	Willows Airport			69	633	261 147			17,579		
02200000	Fleet Operations			223	4,057	474	1.210	2 222	16,687		
02200001	Fleet Mechanics			70	1,402	148	1,218	3,322			
02210000	Underground Storage Tanks			27	316	148 57		1,978			
02220000	Vegetation & Environmental Mgmt			36	285	57 76					
02224170	Tri-County Bee			2	263						
02240000	Human Resource Agency			7,118	25,620	1 770	12.000	24.00			
02250000	Health Services Administration			4,892	9,336	1,779	13,028	26,438			
02260000	Planning & Public Works Agency	1,003		1,379	13,947	609	14,098	8,401	124	(187)	
02270000	Central Services	1,003		25	13,947	705 52	33,049	9,772	7,466	17,383	27,067
03230000	Fire Chief's Association			1	. 3	53					
04050000	Court	29,968		3,977	551	1		(1.6.000)			
04100000	Law Library	,-00		211	91	E	1.060	(16,802)	5,954	40,192	54,192
04260000	Transportation Administration			54	799	5 114	1,060				
04280000	Glenn County Transit	224		102	1,724	216					
04281000	Fixed Route Transit			102	618	210			1,321	3,626	4,128
04354015	Ca Reg Mental Health Coalition			285	1,280	604					
04601000	Local Agency Formation Commission			7	1,280	14					
04999100	Community Action			1,350	23,239	2,864	2,119	21 107			
05010000	Artois Fire District			222	583	2,804	4,119	21,197			
					505	20					

				County							
		Davil 4:	TD .	Admin	Dept of	Annual	County		Facilities	Building	Janitorial
FY 06/07 A	ctual •		Equipment	Officer	Finance	Audit	Counsel	Personnel	Maintenance	Maintenance	Services
		Use	Use	01011013	01011040	01011051	01011080	01011090	01011120	01011120	01011120
05022000	Hamilton Fire District			503	2.026	1.70					
05022010	Bayliss Fire District			216	2,036	179	1,060				
05050000	Willows Rural Fire District			210	397	15					
05110000	Storm Drain Maintenance District #1			229	692	42					
05130000	Storm Drain Maintenance District #3			8	322	2					
05140000	North Willows County Service Area			6	353	17					
05210000	Air Pollution District	1,317		161	286	13					
05210241	Air Pollution Vehicle Registration	1,517		24	3,837 154	341	1,218	4,616	4,185	2,879	12,576
05250000	Olive Pest Management District			16	381	51					
06010000	Elk Creek Cemetery District			4	472	33					
06020000	German Cemetery District			0	214		1.060				
06030000	Marvin-Chapel Cemetery District			2	349		1,060				
06040000	Newville Cemetery District			0	214						
06050000	Orland Cemetery District			270	1,497		1.060				
06060000	Willows Cemetery District			43	892		1,060				
06200000	Glenn-Codora Fire District			221	825						
06210000	Elk Creek Fire District			213	339						
06220000	Glenn-Colusa Fire District			219	1,133						
06230000	Kanawha Fire District			235	948						
06240000	Ord Fire District			216	483						
06250000	Orland Fire District			229	904						
06300000	Levee District #1			214	156						
06310000	Levee District #2			210	760						
06320000	Levee District #3			427	363						
06500000	Butte City Community Service District			7	634						
06510000	BCCSD - Recreation District			2	80						
06610000	Elk Creek Community Service District			37	1,310						
06650000 06700000	ECCSD - Lighting District			0	20						*
06740000	Ord Bend Community Service District			6	1,007		1,060				
06800000	Artois Community Service District			9	853		1,060				
06830000	Hamilton City Community Service Distric			257	2,844						
06850000	HCCSD - Lighting District HCCSD - Library District			4	141			,			
06865000	HCCSD - Elibrary District HCCSD - Edgewater Park			4	360						
06870000	HCCSD - Edgewater Park HCCSD - Pallisades District			0	129						
50070000	ramsades District			2	130						

FY 06/07, Ac	tual	Building Use	Equipment Use	County Admin Officer 01011013	Dept of Finance 01011040	Annual Audit 01011051	County Counsel 01011080	Personnel 01011090	Facilities Maintenance 01011120	Building Maintenance 01011120	Janitorial Services 01011120
0692000 06950000 06960000 06970000 06980000 99999999	N.E. Willows Community Service District Mosquito Abatement District Rice Pest Abatement District HC Reclamation District #2140 Reclamation District #2106 Resource Conservation District Other	2,897		39 663 3 642 1,256 311 5,724	698 1,487 234 89 105 2,177 21,990	13,230	1,060 (1,503)	(148)	91,096	131,780	69,853
	Subtotal	238,281	181,864	235,709	520,567	49,358	264,249	270,506	353,566	398,268	491,847
	Direct Billed Unallocated			34,531	9,688 660,893	1,500	8,688 97,530	59,108	92,518 1,075,877	102,446	-3
	Total	238,281	181,864	270,241	1,191,148	50,858	370,466	329,614	1,521,961	500,714	491,847

FY 06/07 A	ctual	General Insurance 01011150	Employee Benefits 01011170	Data Processing 01011200	Total Actual Costs FY 2007-08	Roll Forward	Total Actual Costs FY 2007-08 plus Roll Forward	Adjustments	Total Claimable Costs FY 2007-08
01011010	Board of Supervisors	28,214	295	(23)	226,850	02.000			
01011020	Clerk of the Board	723	118	36	47,703	92,990	319,840	*	319,840
01011070	Assessor	2,658	591	70,155	•	40,971	88,674	8,240	96,914
01011100	Elections	1,379	118	70,133	130,581	15,518	146,099	11,758	157,856
01011180	Surveyor	123	110	16	61,301 276	46,587	107,888	9,848	117,736
01012040	Court Revenues	811		103		57	332		332
01012050	Juvenile Justice Commission	2		0	1,862 7	26	1,889		1,889
01012060	Grand Jury	25		3		2	8		8
01012100	Indigent Defense	525		67	6,786	4,532	11,319		11,319
01012170	Flood Control	63		8	4,653	(4,743)	(91)		(91)
01012180	Agriculture Commissioner	4,991	1,492		3,399	1,406	4,805		4,805
01012200	Building Inspector	1,142	285	29	77,152	8,730	85,883	10,954	96,836
01012220	Recorder	1,936	263 295	100	24,182	9,866	34,047		34,047
01012230	Coroner	82	293	72	57,398	(16,778)	40,621	8,140	48,761
01012240	Public Guardian	427	110	10	249	41	289		289
01012260	Emergency Services	71	118	9	43,551	41,873	85,425	3,819	89,243
01012280	Planning	2,310	'410	9	2,668	2,180	4,847		4,847
01012290	Animal Control	1,153	413	240	57,940	(37,165)	20,776		20,776
01014022	Hospital	546	295	71	33,225	4,431	37,657	3,015	40,671
01015180	Veterans' Services		# 0	70	5,633	(21,076)	(15,443)		(15,443)
01016040	Library	105	59	8	3,313	(1,933)	1,379		1,379
01016050	Cooperative Extension	205	22.6	26	910	(5,119)	(4,208)		(4,208
01024010	Public Health	1,954	236	43	59,620	13,433	73,054	1,206	74,259
	Mental Health	5,516	1,529	522	91,275	35,614	126,889	Í	126,889
	Alcohol & Drug Abuse	11,055	5,291	1,227	137,319	9,821	147,139		147,139
	Mental Health Users Group	3,718	591	202	83,378	4,935	88,313		88,313
01024017	Drug Court	40.1				(1,428)	(1,428)		(1,428)
	Maternal & Child Health	431	177	55	4,599	(1,036)	3,562		3,562
	Women, Infants & Children	483	59	62	2,293	(4,516)	(2,223)		(2,223)
	California Children's Services	682	236	87	5,983	(389)	5,594		5,594
	Social Services Administration	494	118	63	4,988	1,037	6,025		6,025
	District Attorney	44,437	5,602	3,489	232,749	5,835	238,583		238,583
	Sheriff	5,360	591	192	70,587	20,101	90,688	502	91,190
	Sheriff's Dispatch	189,025	2,925	398	402,738	31,205	433,942	51,050	484,993
	Sheriff's Civil Division	1,001	746	104	17,180	5,246	22,425	,	22,425
	SHOTHE 3 CIVII DIVISION	317	118	40	2,997	(300)	2,697		2,697

FY 06/07 A	Actual	General Insurance 01011150	Employee Benefits 01011170	Data Processing 01011200	Total Actual Costs FY 2007-08	Roll Forward	Total Actual Costs FY 2007-08 plus Roll Forward	Adjustments	Total Claimable Costs FY 2007-08
01042136	Court Security	283	295	22	6 7700			rajustinents	2007-08
01042140	Jail	73,115	2,356	33	6,700	860	7,561		7,561
01042150	Probation	5,184	1,706	624	309,024	43,798	352,823		352,823
01042155	Juvenile Hall	13,815	1,705	(45)	73,781	12,822	86,602	16,380	102,983
01042158	Delinquency Prevention	106	332	180	107,354	(1,118)	106,235		106,235
01042360	Boat Patrol	2,596	118	14	1,580	(1,467)	113		113
01054010	California Waste Management	2,390	118	23	5,087	369	5,457		5,457
01054011	Emergency Preparedness Grant	403	59	3	54	6	61		61
01054014	Substance Abuse Prop 36	576	118	51	6,374	4,201	10,575		10,575
01055340	Child Support	2,388		73	2,510	(1,870)	640		640
01203010	Road	108,664	650	165	67,564	13,196	80,760	6,432	87,191
01602270	Fish & Game Commission	108,004	1,138	1,185	155,642	(7,976)	147,665		147,665
01906020	Office of Education	610		2	50	(10)	40		40
02000000	Solid Waste		607	32	108,547	(237,492)	(128,944)		(128,944
02050000	Orland Airport	3,133	687	399	23,562	11,012	34,573		34,573
02070000	Willows Airport	863 486		110	19,837	17,051	36,887		36,887
02200000	Fleet Operations		600	62	18,085	16,300	34,385		34,385
02200001	Fleet Mechanics	1,568	628	200	11,691	(860)	10,831		10,831
02210000	Underground Storage Tanks	489	152	62	4,301		4,301		4,301
02220000	Vegetation & Environmental Mgmt	188		. 24	611	241	852		852
02224170	Tri-County Bee	252		32	682	242	923		923
02240000	Human Resource Agency	11		1	43	(2)	42	•	42
02250000	Health Services Administration	9,462	2,813	750	87,008	12,240	99,249	122,702	221,951
02260000	Planning & Public Works Agency	2,427	1,014	257	40,971	(59,779)	(18,808)	145,414	126,605
02270000	Central Services	3,986	1,551	(255)	117,053	41,838	158,890	57,583	216,473
03230000	Fire Chief's Association	175		22	453	(168)	285	07,505	285
04050000	Court	5		1	10	(1)	9		203
04100000	Law Library	6,371	(278)		124,124	(38,347)	85,778		85,778
04260000	Transportation Administration	15		2	1,384	813	2,197		2,197
04280000	Glenn County Transit	377		48	1,392	(1,559)	(167)		(167)
04281000	Fixed Route Transit	942		91	12,374	5,953	18,328		18,328
04354015	Ca Reg Mental Health Coalition	1.000			618	(1,901)	(1,283)		(1,283)
04601000	Local Agency Formation Commission	1,999		255	4,422		4,422		4,422
04999100	Community Action	46		6	190	68	257		257
05010000	Artois Fire District	9,478	1,949	1,207	63,404	(25,865)	37,538		37,538
		86		11	928	261	1,189		1,189

FY 06/07 A		General Insurance 01011150	Employee Benefits 01011170	Data Processing 01011200	Total Actual Costs FY 2007-08	Roll Forward	Total Actual Costs FY 2007-08 plus Roll Forward	Adjustments	Total Claimable Costs FY 2007-08
05022000	Hamilton Fire District	592		75	4,446	3,436	7.001		
05022010	Bayliss Fire District	49		6	684	552	7,881		7,881
05050000	Willows Rural Fire District	139		18	1,119	849	1,236		1,236
05110000	Storm Drain Maintenance District #1	. 8		1	334	314	1,968		1,968
05130000	Storm Drain Maintenance District #3	55		7	440	517	648		648
05140000	North Willows County Service Area	45		6	357	360	956		956
05210000	Air Pollution District	1,846	413	108	33,497	3,339	716	3	716
05210241	Air Pollution Vehicle Registration	169		22	420	(458)	36,837	3,718	40,555
05250000	Olive Pest Management District	109		14	553	198	(38)		(38)
06010000	Elk Creek Cemetery District			3	479	226	751 705		751
06020000	German Cemetery District			0	1,274	1,250	705		705
06030000	Marvin-Chapel Cemetery District			1	352	74	2,523 426		2,523
06040000 06050000	Newville Cemetery District			Ō	215	190	406		426
	Orland Cemetery District			54	2,881	1,922	4,803		406
06060000 06200000	Willows Cemetery District			39	974	137	1,111		4,803
06210000	Glenn-Codora Fire District			10	1,056	829	1,885	*	1,111
06220000	Elk Creek Fire District			3	554	419	974		1,885
	Glenn-Colusa Fire District			9	1,361	434	1,795		974
06230000	Kanawha Fire District			23	1,205	877	2,082		1,795
06240000	Ord Fire District			6	705	665	•		2,082
06250000	Orland Fire District			17	1,150	884	1,369		1,369
06300000	Levee District #1			5	375	393	2,034 769		2,034
06310000	Levee District #2			1	971	949			769
06320000	Levee District #3			7	797	711	1,921		1,921
06500000	Butte City Community Service District			. 7	648	431	1,509 1,079		1,509
06510000 06610000	BCCSD - Recreation District			2	84	(50)	34		1,079
06650000	Elk Creek Community Service District			34	1,381	756	2,138		34
06700000	ECCSD - Lighting District			0	21	2	2,136		2,138
06740000	Ord Bend Community Service District			5	2,079	2,050	4,128		23
06800000	Artois Community Service District			8	1,930	1,543	3,472		4,128
06830000	Hamilton City Community Service District HCCSD. Lighting Dist.			43	3,144	2,069	5,214		3,472
06850000	HCCSD - Lighting District			3	148	108	256		5,214 256
06865000	HCCSD - Library District			3	367	132	499		256 499
06870000	HCCSD - Edgewater Park HCCSD - Pallisades District			0	130	126	256		
50070000	radisages District			2	133	114	248		256 248

FY 06/07 A	ctual .	General Insurance 01011150	Employee Benefits 01011170	Data Processing 01011200	Total Actual Costs FY 2007-08	Roll Forward	Total Actual Costs FY 2007-08 plus Roll Forward		Total Claimable Costs FY 2007-08
06880000 06920000 06950000 06960000 06970000 06980000 99999999	N.E. Willows Community Service District Mosquito Abatement District Rice Pest Abatement District HC Reclamation District #2140 Reclamation District #2106 Resource Conservation District Other	59,383		34 32 3 13 91 5,117	771 2,182 240 743 1,360 3,639 399,419	125 1,294 294 1,403 3,193 227,545	896 3,476 534 743 2,764 6,831 626,965		896 3,476 534 743 2,764 6,831 626,965
	Subtotal	624,494	39,709	88,954	3,757,373	365,010	4,122,383	460,761	4,583,144
	Direct Billed Unallocated	- January	4,959	2,200 17,529	281,107 1,886,361		281,107 1,886,361		281,107 1,886,361
	Total	624,494	44,668	108,683	5,924,841	365,010	6,289,851	460,761	6,750,612