

# GLENN COUNTY GRAND JURY COMPLAINT FORM

*All information on this form is strictly confidential. This complaint should be prepared after attempts to correct the situation have been unsuccessful.*

**Mail To:** Foreperson, Glenn County Grand Jury  
PO Box 1023  
Willows, CA 95988

**Date:** \_\_\_\_\_

**Complainant:**

\_\_\_\_\_  
Name Title

\_\_\_\_\_  
Agency of employment if employed by county

**Address:**

\_\_\_\_\_  
Street City State Zip

**Name of person or agency complainant is reporting:**

\_\_\_\_\_  
Name Title Agency

\_\_\_\_\_  
Address City, State Zip Phone/Cell Number

**Complaint:** Please provide dates, times and names of individuals involved as well as a complete narrative of your complaint as well as any documentation that support your complaint. Attach additional sheets if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Identify attempts made to correct this situation or issue as well as other agencies, person(s) contacted and approximate dates.

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Is there any additional information that you feel may be helpful in an investigation?

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**For Grand Jury Use Only:**

Date Received by Grand Jury: \_\_\_\_\_

Date Acknowledgement Letter Sent: \_\_\_\_\_

Committee assigned: \_\_\_\_\_

Date of Action: \_\_\_\_\_

Summary of Action Taken: \_\_\_\_\_

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*\*This form is available for use on the Glenn County Grand Jury Web page.*