



**MINUTES**  
**HISTORICAL RECORDS COMMISSION**  
**GLENN COUNTY, CALIFORNIA**

*Thursday, February 23, 2006*



**Members Present**

Joanne Overton  
Marilyn Rehse  
Keith Hansen  
Sandy Soeth  
Doris Cooper

**Members Absent**

Vince Minto  
Susie Alves

**Volunteers & Guests**

Linda Greenacre (v)  
Doug Ross, Valley Mirror

**1. Introduction and Announcements**

Joanne Overton convened the meeting at 1:35 p.m. and introductions were made.

**2. Reports by Members**

Doris Cooper and Marilyn Rehse reported that the inventory has been completed on the newspapers and stated that they have wrapped and labeled them according to dates and which newspaper are in each book.

**3. Discussion re Sale of Old Newspapers**

**a. Determine amount to charge and review inventory list**

Doris advised that she contacted Willows Librarian Don Hampton, who confirmed that most of the newspapers have been microfilmed and that Mr. Hampton has requested certain years as indicated on the inventory list as Nos. 1,2,9,10,11 & 12. The Commission discussed and agreed that Nos. 3-8 shall be kept by the Commission for future display, and should also be copied in some format, such as scanned to CD's or microfilmed. Doris submitted a contact "Fleming Bookbinding" for Sandy to contact regarding scanning.

On motion of Doris Cooper, seconded by Keith Hansen, it was unanimously ordered to offer Nos. 1,2,9,10,11 & 12 to the Willows Library.

Further discussion was held, and it was decided that the Commission will continue to do further research on how the newspapers should be stored, such as cases designed for historical items, etc.

Doug Ross writer for the Sacramento Valley Mirror questioned the reliability of microfilm and/or microfiche; whereby the Commission suggested that by scanning them, they could be placed on disks for future research, and that the matter as stated above would be explored further. Doug also mentioned that the State Library may be able to assist in this effort.

Discussion was held regarding Colusa County's historical efforts and it was suggested that Kathy Moran, Colusa County Clerk-Recorder be invited to the next meeting to seek information and suggestions.

Further discussion was held regarding the desired price for the newspapers; whereby, on motion of Keith Hansen, seconded by Marilyn Rehse, it was unanimously ordered to charge \$5.00 per month as indicated on the inventory list.

**b. Consider Draft Press Release noticing the sale**

Discussion was held regarding the draft press release and order form prepared by Doris and Sandy, and the various changes were agreed upon by the members. It was general consensus to allow the buyers to pick up their newspapers, based on completing an order form, at the Memorial Hall on March 23rd at 1:30 p.m. In addition, all shall be posted to the County's website, listed on the Historical Records Commission's page, with order forms and inventory lists available at the Board of Supervisors & the Department of Finance's office.

- c.** Later this date, Sandy Soeth discussed with County Administrative Officer David Shoemaker the proposal of the Commission to sell the old newspapers to the community; whereby upon his recommendation, this matter will be listed on the March 7, 2006 Board of Supervisors agenda for authorization to proceed with the sale of the newspapers, in an effort to help fund the preservation and restoration of County historical records. In addition, upon discussion with County Clerk Vince Minto, he will issue a letter to the Board releasing the records that are no longer required to be retained.

4. **Unscheduled Matters**

None.

5. **Public Comment**

None.

6. **Continued Inventory Work Session**

It was consensus to continue wrapping/labeling newspapers at the Memorial Hall.

7. **Schedule Next Meeting**

The next meeting and work session was scheduled for **March 23<sup>rd</sup> at 1:00 p.m.** in the Board's Conference Room and **1:30 p.m.** at the Memorial Hall to distribute newspapers to buyers.

8. The meeting was adjourned at 2:27 p.m.

Distributed on 02/23/06

E-mail: CAO, Department Heads, Board of Supervisors, Vince Minto, Sandy Soeth, Susie Alves, Joanne Overton, Pat Rumiano (v), Judy Schmidt (v), Eletta Jacobson (v), Patricia Hall (v), Di Aulabaugh, Doris Cooper, Cities of Orland & Willows, Don Hampton (Willows City Librarian), Marilyn Cochran (Orland Free Library), Gene Russell.

U.S. mail: Keith Hansen, Marilyn Rehse, Linda Greenacre.

02/23/2006

Historical Records Commission

