

**MINUTES**  
**North Willows County Service Area**  
**Advisory Committee**

**THURSDAY, JUNE 21, 2018**

Present: Ray Crabtree, Member                      Cole Grube, PWA  
          Barbara Mann, Member                     George Criner, PWA  
          Jim "Buck" Ward, Member                 Jolene Swanson, PWA

Absent: Todd Murray, Alternate  
          Joe Hinton, Member

**CALL TO ORDER:** Ray Crabtree confirmed a quorum and called the meeting to order at 1:37 p.m.

**1. Minutes**

Matter A:            Approve Minutes of March 15, 2018  
Documents:        Minutes of March 15, 2018  
Proceedings:      Member Crabtree called for comments and or corrections. Hearing none, Member Crabtree called for a motion to approve.  
Motion/Second:   Member Mann / Member Ward  
Order:              Approve Minutes of March 15, 2018  
Vote:                Unanimous

**2. Discussion Items**

Matter:             Staff Reports  
Documents:        None  
Proceedings:      a.    2017/2018 Tasks Completed – George Criner reported all is well, keeping an eye on pumps, so far so good. Looking into backup pump for Cherry Street, no rush to purchase before year-end.  
  
                          b.    2017 Budget – Mr. Grube reported balance of \$48,216.72. No questions or comments from committee.  
  
                          c.    Review Notice – 2018 Conflict of Interest Code Biennial Notice – Committee unsure of what this notice was for as they do not receive a stipend and felt they may have received in error. Clerk Swanson to contact Clerk of the Board and verify if required from this committee.  
  
                          d.    Update on member/Alternate Applications – Clerk Jolene Swanson inquired if members had other suggestions for the Alternate position, as Mark Amaro is no longer interested. Mr. Criner suggested Luke Weinrich, as he is in familiar with the pumps already. Members present agreed and Mr. Criner agreed to be in contact with Mr. Weinrich.

**3. Action Items**

NONE

**4. Unscheduled Matters and Future Agenda Items**

Clerk Swanson to report back on the 2018 Conflict of Interest Code Biennial Notice. Mr. Criner to report back regarding Mr. Weinrich's interest in the Alternate position.

**5. Next Scheduled Meeting**

**Thursday, September 20, 2018 at 1:30 p.m.**

Willows Museum

336 W. Walnut Street, Willows

Meeting adjourned at 1:53 p.m.