

MINUTES

SPECIAL MEETING of
BOARD OF SUPERVISORS BUDGET AND FINANCE COMMITTEE
Board of Supervisors Conference Room
Willows Memorial Hall, Upstairs

Wednesday, June 14, 2017 – 1:30 p.m.

Present: Supervisors Corum and Minto

Others Present:

Ed Lamb, Finance	Chip Meriam, Assessor
Linda Durrer, Personnel	Marcie Skelton, Ag/Air, CUPA
Sheriff Rich Warren	Jillian Hughes, Sheriff Office
Matt Gomes, PPWA	Olivia Ramirez, Probation
Rick Beatty, Probation	Starryne Ledfal, Coop Ext
Di Aulabaugh, PPWA	Jody Samons, HHSA
Christine Zoppi, HHSA	

1. CALL TO ORDER – Supervisor Minto called the meeting to order at 1:30 p.m.
2. 2017-2018 BUDGET

Matter: Pursuant to Board direction of May 30, 2017 review, discuss and take possible action on estimated budget shortfall.

Documents: Revised Government Funds Summary

Proceedings: Supervisor Minto reported proposal would move forward to the Board's June 20 meeting. Ed Lamb provided overview of revised summary document. Noted the projected deficit had been removed using a historical estimate to generate average, included current secured property tax estimate. Projection is balanced to meet State requirement of approved budget on or prior to June 30. Supervisor Minto asked if anyone had any further questions, Starryne Ledfal mentioned the budget enhancement submitted by Co-op Extension was tied to the purchase of a replacement vehicle, all but \$800 of the funds needed for the purchase were available. Supervisor Corum reported that LAFCo was requesting the shared Granicus costs be looked at. Requested the item be placed on the next committee agenda for discussion.
3. FISCAL POLICY

Matter: Discuss, review and take possible action on recommended amendments to fiscal policy:

Documents: None

Proceedings: a. County purchasing, finance, contract code and policies: Ed Lamb reminded those in attendance that he had provided the Department Heads with proposed drafts and a request for input. Marcie Skelton asked what next steps are. Christine Zoppi suggested draft changes be brought to Board Budget & Finance Committee prior to submittal to Board. Mr. Lamb concurred and estimated in either July or August.

b. Adoption of Information Services Coordinating Committee (ISC) Data Processing Internal Service Fund (DP ISF) allocation schedule as exhibit to budget and its assignment to Director of Finance: Mr. Lamb explained the ISC Committee is not currently assigned to a

Department Head and what was being proposed would allow him as the Director of Finance and current Chair of the ISC Committee to manage the purchases by the and through the DP ISF to eliminate the items having to come to the Board throughout the year. Consensus was to include the allocation as an exhibit to the budget and add language into the budget resolution allowing for this annual delegation of authority for the ISC Committee.

c. Amendment of budget transfer limit for Director of Finance and Department Heads to align with County Budget Act: Mr. Lamb explained current limit was set at \$10,000 per Department Head to transfer adopted budget funds between categories of same budget. Discussion ensued regarding setting limit to \$20,000 to align with contract limits per Department Head. Consensus approval to increase limit to \$20,000 and request Director of Finance submit change to Board for adoption.

4. AB 1250 (JONES-SAWYER) CONTRACTING

Matter: CSAC Call for Action on AB 1250: opposed by CSAC, Urban Counties Caucus (UCC) and Rural County Representatives of California (RCRC) (floor alerts attached) was successful in passing off the Assembly Floor. Would inhibit contracting for mental health, public health, emergency management services, expert services related to public works projects, environmental review and more.

Documents: Humboldt County June 8, 2017 Letter of Opposition

Proceedings: Mr. Lamb briefly reviewed the proposed legislation, its potential impacts to Glenn County and recommended moving a letter of opposition forward to the Board of Supervisors for approval. Christine Zoppi expressed concerns for the operations under the Health & Human Services Agency. Di Aulabaugh noted that the majority of funding in the Public Works are federal and this bills directly conflicts with the federal requirement for contractors and consultants. Supervisor Minto asked if anyone had any further questions, none were heard. Consensus was to move a letter of opposition forward to the Board at their next meeting.

5. JUVENILE HALL FOLLOW UP

Matter: Standing Item to review and discuss status of Juvenile Hall Day Center Proposal

Documents: None

Proceedings: Supervisor Corum shared that Chief Probation Officer Brandon Thompson reported that the enhancements in his Probation Department budget were not general funded, essentially a rearranging of budget and were offset by realignment funding. Nothing further heard. Consensus was to keep this item as a standing item on the committee's agenda.

6. ADJOURNED at 1:50 p.m.