

MINUTES

SPECIAL MEETING of
BOARD OF SUPERVISORS BUDGET AND FINANCE COMMITTEE
Board of Supervisors Conference Room
Willows Memorial Hall, Upstairs
Tuesday, April 4, 2017

Present: Supervisors Corum and Minto

Others Present:

Ed Lamb, Finance	Christine Zoppi, HHS	Matt Gomes, PPWA
Rich Warren, Sheriff	Erin Valdez, HHS	Olivia Ramirez, Probation
Alicia Ekland, Counsel	Linda Durrer, Personnel	
Di Aulabaugh, PPWA	Jamie Gammon, Public Guardian	

1. CALL TO ORDER – Supervisor Minto called the meeting to order at 11:03 p.m.

2. 2016 – 2017 BUDGET SHORTFALL –
Matter: Discuss and possibly take action on the following items:
Proceedings:
 - a. Ag Commissioner: Loss of CA Dept. Food & Ag (CDFA) funds, Request for Contingency – Supervisor Corum reported on behalf of Marcie Skelton that CDFA had approved the funds request after receiving the additional information.
 - b. Public Guardian Funding – Jamie Gammon shared that the Public Guardian budget is very limited and often falls short of actual needs. Discussion ensued regarding billing and loss of funds previously received from HHS. Supervisor Minto inquired about the plan prior to Jeannie Rakestraw’s retirement whereby the Public Guardian’s office would be co-located or consolidated. Christine Zoppi noted that there had been a meeting between the departments, coordinated with Personnel and there were some concerns expressed. A review of other Counties revealed the Public Guardian is commonly combined with other departments, primarily Social Services and requested more direction from the Board. Mrs. Gammon warned that other counties had also faced litigation in regards to job classifications, and she would like more time to come to a decision. It was the consensus of the members to move this item to the Board with a report from both the Public Guardian and HHS. Mrs. Zoppi asked that be at the May 16 meeting as she was not available for the May 2nd meeting. Supervisor Corum asked how he or others could help. It was noted that the Public Guardian office was having both a revenue shortfall and certain expenses such as utilities were not budgeted, causing payment problems on county-wide utility bills. Mrs. Gammon indicated that she had already reached out to staff at HHS in regards to billing. Erin Valdez offered to review the billing and invited Mrs. Gammon to call with any questions.

3. 2017 – 2018 BUDGET –
Matter: Discuss and possibly take action on the following items:
Proceedings:
 - a. Instructions to Department for work papers – Ed Lamb reported that without settlement with the represented groups, budget changes related to that would not be reflected in the work papers. Supervisor Minto asked that Ed proceed with the baseline process formerly used by the Board and encouraged the Department Heads to engage the committee in the enhancement process.
 - b. One-Stop-Shop Concept Papers – Di Aulabaugh shared that the project started with Board’s direction in 2014 and from that a conceptual organizational chart had been drawn up as well as a consolidation of

existing budgets. Rough estimate of proposed costs with a Director and administrative position and no fine tuning was currently estimated at \$168,000. Actual salary/benefit costs should be available once the budget papers are released. It was consensus of the committee to forward this item to the Board for their consideration.

4. OTHER BUSINESS, REPORTS AND COMMUNICATION

- a. Rich Warren provided an update on the Coroner's budget, mentioned the need for contingency once he had a better idea of the total costs.

5. NEXT MEETING: 1:30p.m. Wednesday, April 26, 2017

6. ADJOURNED at 11:55 a.m.