

**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
REUSE COMMITTEE**

Wednesday, January 24, 2018

Present:

Matt Gomes, PPWA
Di Aulabaugh, PPWA/Clerk of BOS
Nathan Mendes, PPWA
Jolene Swanson, PPWA

Ed Lamb, DOF
Chip Meriam, Assessor/Clerk/Recorder
Jody Samons, HHSA (for Christine Zoppi)

CALL TO ORDER: Present members of the committee elected Chip Meriam to Chair the meeting. Chair Meriam called the meeting to order at 9:01 a.m. after confirming a quorum.

1. Unscheduled Items – Members of the Public to Address the Committee

Chairman asked for comments from the public, staff and any others that wished to address the committee on items that were not listed on the agenda. None were heard.

2. Notice and Posting of Meeting

Proceedings: Mrs. Swanson reported the meeting notice was posted at Willows Memorial Hall, 525 W. Sycamore Street, Willows, CA as required on Wednesday, January 10, 2018.

3. Minutes

Matter: Approve Minutes of November 15, 2017

Documents: Minutes of November 15, 2017

Proceedings: Chair Meriam asked members if they had any comments or corrections to the minutes as presented. Member Meriam noted that Sindy Perez represents Assessor and not HHSA as listed under Present. Hearing nothing further, Chair Meriam asked for motion.

Motion/Second: Member Gomes / Member Samons

Order: Approve Minutes of November 15, 2017 with noted correction.

Vote: Unanimous, with exception of Ed Lamb abstaining due to question of his attendance of the November meeting.

4. Review, Discussion and Possible Action Regarding CDBG Funding and Matching CDBG Re-Use Funds

Matter **a:** REVIEW OF CDBG REVOLVING LOAN FUNDS (RLF)

Documents: None

Proceedings: Jody Samons reported on behalf of Christine Zoppi, loan balance of 1.7 million, 242 - \$407,936.52, 342 - \$142,397.25, Micro Enterprise - \$24,406.46. Di Aulabaugh inquired on amount returned to the State. Ms. Samons was unsure.

Matter **b:** STATUS/UPDATE ON OPEN GRANT ACTIVITIES

Documents: None

Proceedings: - **14CDBG9889 Micro Enterprise Technical Assistance and Business Assistance RLF** – Jody Samons reported public hearing was held January 16, 2018 at Board of Supervisors meeting. Staff is working on reports to close out. There are 8 active Micro Enterprise loans.

- **16CDBG11149 Hamilton City Community Library and Hall** – Nathan Mendes reported Exterior plans are 80% complete, interior plans are in the works and we have hired a Structural Engineer to assist.

Matter c: 2017 CDBG NOFA

Documents: None

Proceedings: Ms. Aulabaugh reported Glenn County chose not to apply.

5. Call for Future Agenda Items

Remove 14CDBG9889 and 2017 CDBG NOFA. Add nominations for Chair and Vice-Chair.

6. Next Scheduled Meeting

March 28, 2018 at 9:00 a.m.

Board of Supervisors Conference Room,
Willows Memorial Hall
525 W. Sycamore Street, Willows, CA

Meeting adjourned at 9:17 a.m.

~ Respectfully prepared and submitted by Jolene Swanson, PPWA ~